

# **ETHIRAJ COLLEGE FOR WOMEN**

**(Autonomous)**

**Chennai – 600 008**

Affiliated to the University of Madras

College with Potential for Excellence

Re-accredited with A Grade by NAAC



**7.1.10**

**Code of Conduct:**

**Students, Teachers,**

**Administrators and Other Staff**

***Monitoring Committee***



# Ethiraj College For Women

(AUTONOMOUS)

## Code of Conduct Committee

Name	Designation
Mrs.V. Manimozhi	Associate Professor & Head, Department of Plant Biology & Plant Biotechnology
Dr. V. Shanthi	Associate Professor, & Head , Department of Corporate Secretaryship
Dr. D. B. Usha Rani	Vice Principal - Associate Professor , Head, Department of Economics
Dr. T. Usha Priya	Vice Principal - Associate Professor, Head, Department of Bank Management
Ms. K. Geetha	Assistant Professor & Head, Department of Commerce
Dr. M. Jeyanthi	Associate Professor & Head Department of Accounting & Finance
Dr. Adeline G Albert	Associate Professor & Head, Department of French
Dr. R. K. Maya	Controller of Examinations Assistant Professor, Department of History and Tourism & Travel Management

*S. Kothai .*

PRINCIPAL  
ETHIRAJ COLLEGE FOR WOMEN  
(AUTONOMOUS)  
CHENNAI-600 008.



# Ethiraj College For Women

(AUTONOMOUS)

## Minutes of the Code of Conduct Committee meeting held on 7<sup>th</sup> March 2017

The following were discussed during the meeting and recommended:

**Agenda 1:** The code of conduct was explained to all of the UG students in the auditorium at the Orientation on 1<sup>st</sup> July 2016. Postgraduates were made aware of the rules and regulations during their Orientation.

**Agenda 2:** Discipline issues have been addressed by department heads, and no code of conduct violations have been reported in the last two academic sessions since June 2016.

**Agenda 3:** Faculty have been asked to adhere the institution's rules and discharge their duties by the Heads of the departments.

**Agenda 4:** Discipline committee has been doing good work during all events organised on the campus. Guest have been appreciative of our students conduct during the programmes.

**Agenda 5:** During the Youth conclave and Union inaugural, the guests and invitees have focused on general ethics, professional ethics, and duties. Adequate Awareness has been created.

Annual Code of Conduct Awareness to be organized, like this year, during the upcoming session of the next academic year.

*S. Kothai.*

PRINCIPAL

ETHIRAJ COLLEGE FOR WOMEN

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Egmore, Chennai - 600 008



# Ethiraj College For Women

(AUTONOMOUS)

## Minutes of the Code of Conduct Committee Meeting

**Date: 6-03-2018**

The following were discussed during the meeting:

1. The code of conduct was explained to all UG students in the auditorium during the Orientation on 19-06-2017. The Controller also explained the Examinations' rules and regulations.
2. Faculty have been asked to adhere the institution's rules and discharge their duties by the head of department.
3. No faculty members have voiced any serious concerns about rules and regulations being broken. Association secretaries have not reported any complaints regarding student behaviour.
4. Discipline committee has been doing a good job during all events organised on the campus.
5. Senior faculty members and department heads diligently carry out their squad responsibilities during the CA examinations.
6. The events in the college focus on professional ethics and value systems.

*S. Kothai .*

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## Minutes of the Code of Conduct committee meeting held on 9<sup>th</sup> March 2019

The following were the deliberations of the meeting:

1. On June 20, 2018, at the Undergraduate Orientation, the code of conduct was explained to all students gathered in the auditorium. During their orientation, students were informed of the college rules and regulations. The librarian and the controller briefed the students about the rules to be followed.
2. Faculty members are expected to follow the institution's policies and carry out their responsibilities. Head of the departments to insist this upon at all times.
3. Discipline issues have been addressed by department heads, and no code of conduct violations have been reported.
4. The discipline committee has performed admirably during all campus-organized events. Guest have been appreciative of our students conduct during the programmes.
5. During the Youth conclave and Union Inaugural and other events the guests and invitees focused on general ethics, professional ethics, and duties. Students have had adequate exposure through these.

*S. Kothai.*

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## Minutes of the Code of Conduct Committee meeting held Online

14th July 2020

### The following was discussed:

**Agenda 1 :** At the Orientation on 21-06-2019 the code of conduct was explained to all the UG students in the auditorium. Postgraduate Students were briefed about the rules and regulations by COE, Library and Deans.

**Agenda 2 :** Faculty members are expected to follow the institution's policies and carry out their responsibilities. During the upcoming sessions, newly recruited staff should be made familiar of their roles and duties.

**Agenda 3:** Faculty members have not reported any issues regarding the violation of rules and regulations in their department during the last academic session.

**Agenda 4:** Senior faculty members and department heads diligently carry out their squad responsibilities during the CA examinations.

**Agenda 5 :** Guests and Visitors have expressed appreciation for the behaviour of our students during the programmes and events. Discipline Committee has been carrying out their duties effectively.

### Members Present:

Mrs.V. Manimozhi	Associate Professor & Head, Department of Plant Biology & Plant Biotechnology ( Aided)	
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*S. Kothai*

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## Minutes of the Code of Conduct Committee Meeting held online on

30<sup>th</sup> July 2021

1. The code of conduct was explained to all UG students at the orientation held online on 2<sup>nd</sup> September 2020.
2. Students were asked to maintain social distancing whenever they were on campus. Masks are compulsory.
3. Faculty have been asked to adhere to the institution's rules and the rules laid down during this pandemic.
4. Online webinars on professional ethics and values have been organised.

*S. Leethai.*

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