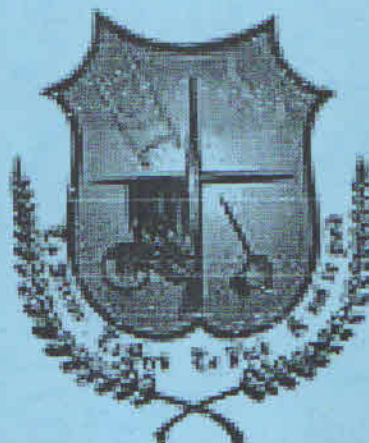


ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)

CHENNAI – 600 008

College with Potential for Excellence
Re-Accredited with "A" Grade by NAAC



INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACADEMIC AUDIT REPORT

20th JULY 2017

ACADEMIC AUDIT REPORT JULY 2017

AIDED & SELF-SUPPORTING

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ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)
(AIDED AND SELF SUPPORTING)
ACADEMIC AUDIT 2017 – EVALUATION REPORT
Department of Tamil

Name of the Department : Tamil

Report/ Suggestions/recommendations regarding

தமிழ்த்துறையின் அனைத்து வகையான செயல்பாடுகளும் பார்வையிடப்பட்டன; மதிப்பிடப்பெற்றன. மாணவர்களோடு கலந்துரையாடல், ஆசிரியர்களோடு கலந்துரையாடல் ஆகியன மேற்கொள்ளப்பெற்றன. பாடத்திட்டம், தொடர்புடைய பதிவேடுகள் பார்வையிடப்பெற்றன.

1. பாடத்திட்டம் சிறப்பாகத் திட்டமிடப்பட்டு வடிவமைக்கப்பட்டுள்ளது. இலக்கண, இலக்கியக் கல்வியின் நோக்கம் முழுமையாகக் கருத்தில் கொள்ளப்பட்டுப் பாடத்திட்டம் உருவாக்கப்பட்டுள்ளது. சமகால மாணவர்களின் தேவைகளும் கருத்தில் கொள்ளப்பட்டு (பணித்தேர்வுத் தமிழ், சுற்றுலாவியல் முதலியன) பாடத்திட்டம் அமைக்கப்பட்டுள்ளமை பாராட்டுக்குரியது.
என்னும் செய்யப்பெற வேண்டிய சில சிறு மாற்றங்கள் சுட்டிக்காட்டப்பட்டுள்ளன. மொழி பெயர்ப்பியல் சார்ந்த பகுதி பாடத்திட்டத்தில் இடம் பெறச் செய்ய வேண்டும் என்பது எடுத்துரைக்கப்பட்டுள்ளது.
2. மாணவர்கள் ஈடுபாட்டோடு முதுகலை வகுப்பில் சேர்ந்துள்ளனர். இன்றைய சூழலில் தமிழ் படிக்க வருபவர்களின் எண்ணிக்கை குறைவாகவே உள்ளது. எனினும் தாய்மொழி இலக்கியத்தைப் படிக்க வருபவர்களுக்குச் சில கூடுதலான உதவிகளையும் சலுகைகளையும் ஏற்படுத்திக் கொடுப்பது தமிழகக் கல்வி நிறுவனங்களின் கடமையாகும். முதுகலைப் படிப்பிற்கான கட்டணம் கூடுதலாக உள்ளதாகவே தோன்றுகின்றது. இதனைச் சிறப்பு நேர்வாகக் குறைத்து நிருணயிப்பது மாணவர் சேர்க்கைக்கும், சேர்ந்த மாணவர்கள் தொடர்ந்து வருவதற்கும் உதவும். சென்னை, புதுக்கல்லூரியில் இவ்வாறு கட்டணம் குறைத்து நிருணயிக்கப்பட்டுள்ளது குறிப்பிடத்தக்கது.
3. மாணவியருக்குக் குடிநீர் வசதியும், கழிப்பிட வசதியும் மேலும் மேம்படுத்தப்பட வேண்டும்.
4. தமிழ் மாணவியர் பிற துறை மாணவியருக்குச் சமமாக விளங்க வாய்ப்பாக மொழி ஆய்வுக்கூடம் (Language Lab), துறை நூலகம் முதலியன ஏற்படுத்தித் தருதல் வேண்டும். காட்சி வழித் திரையீடு (Powerpoint Presentation, etc) முதலியன நிகழ்த்த ஏற்றவகையில் நவீனத் தொழில்நுட்ப வகுப்பறை (Smart Class Room) ஏற்பாடு செய்து தருதல் நலம்பயக்கும்.
5. சமகால இலக்கியச் செயல்பாடுகளை மாணவியர் அறியும் பொருட்டு வெளிவந்து கொண்டிருக்கும் முக்கியமான இலக்கிய இதழ்களை (Tamil Literary Magazines) வருவித்துத் தரச் சிறப்பு நிதி ஒதுக்கி ஆவன செய்தல் வேண்டும்.
6. தமிழ்த் துறை மாணவர்களின் எதிர்கால ஆராய்ச்சிப் படிப்பையும் வேலைவாய்ப்பையும் கருத்தில் கொண்டு NET/SLET முதலியவற்றிற்குச் சிறப்பு வகுப்புகள் ஏற்பாடு செய்தல் நலம்பயக்கும்.

7. முதல் தலைமுறை மாணவியருக்கும், பின் தங்கிய வகுப்பு மாணவியருக்கும் கூடுதல் கவனம் செலுத்தும் வகையில் சிறப்பு வகுப்புகளை (Remidial Classes) மேற்கொள்ளுதல் வேண்டும்.
8. மாணவியரின் படைப்பு/ஆய்வு ஈடுபாட்டைத் தூண்டும் வகையில் தொடர் மாதக் கூட்டங்களையும், கருத்தரங்குகளையும் நடத்தத் துறைக்குச் சிறப்பு நிதி வழங்கலாம்.
9. முதுகலை மாணவியர் சேர்க்கை சற்றுக் குறைவாக உள்ளது. இதனை எதிர்கொள்ள அடுத்த கல்வியாண்டு முதலே இளங்கலைத் தமிழ்ப் பட்ட வகுப்பைத் தொடங்குவது பற்றிப் பரிசீலிக்கலாம். இளங்கலைத்தமிழ் உள்ள கல்லூரிகளில் முதுகலைச் சேர்க்கை சிறப்பாக உள்ளது.

ஓட்டுமொத்தமாகத் தமிழ்த் துறையின் செயல்பாடுகள் சிறப்பாகவும் பாராட்டத்தக்க வகையிலும் அமைந்துள்ளன. நிரந்தரப் பணியிட ஆசிரியர்களும் பிற ஆசிரியர்களும் பல்வகைத் திறமைகளோடும் அர்ப்பணிப்பு உணர்வோடும் செயல்படுவதைக் குழு உணர் முடிந்தது. ஆசிரியர்கள் தொடர்ந்து நூல் வெளியீடு, கட்டுரை வெளியீடு, படைப்பு வெளியீடு, கருத்தரங்கப் பங்கேற்பு முதலியவற்றில் ஈடுபட்டுக் கல்வி, ஆய்வுப் பணிகளில் சிறப்பாக விளங்குவதைக் குழு பாராட்டுகின்றது. மாணவியரும் ஆசிரியர்களின் கற்பித்தலில் முழு நிறைவு கொண்டுள்ளதை அறிய முடிந்தது.

எனவே, சிறப்பான இச்செயல்பாடுகள் மேலும் முழுமைபெற உரிய வசதிகளை மாணவியருக்கும் தமிழ்த் துறைக்கும் வழங்கி உதவிடக் குழு பரிந்துரைக்கின்றது.

Names of the members with designations and signature

Chairperson:

Dr. G. Krishnan
20.7.2017

தலைவர்
தமிழ்த் துறை
சென்னை பல்கலைக்கழகம்.
சென்னை - 600 005.

Members:

1.

Dr. G. Krishnan
20.7.2017

(Dr. G. KRISHNAN)

2.

Associate professor Tamil
Presidency college
Chennai - 600 005.

A. N. N. N.
20/7/2017

தமிழ்த் துறைத்தலைவர்
பி.வி.சி. நாராயணன் பட்ட -
லகாஷி ஹைஸ்கூல் கல்வியறி
கோட்டை
சென்னை - 600044

A. N. N. N.
Principal & Secretary
20/7/17
ETHIRAJ COLLEGE FOR WOMEN
Chennai - 3

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)

(AIDED AND SELF-SUPPORTING)

ACADEMIC AUDIT 2017- EVALUATION REPORT

Name of the Department: ENGLISH

Report/ Suggestions/ Recommendations regarding

- **Syllabus**

The Department must organize more guest lectures and more choices for Electives. The paper entitled Literature and Environment can be revised. A paper on English for Careers can be introduced and Part II of Mythology Paper can be incorporated for English for Communication Skills in the Self-Supporting Stream. Certain texts can be made available in Feminism and Native American Literature. The paper in World Drama can be introduced with William Shakespeare as one of the dramatists. In the Self-supporting stream, Films studies and trends in contemporary literature must be incorporated.

Methodology of Teaching

Adequate care regarding sensitivity must be taken while teaching the paper Subaltern Studies. Teachers do not deal with all the texts in class. More guest lectures may be organized. In the Fiction paper, there can be a revision to bring in texts from both classics & contemporary texts.) Smart classes are required for classroom teaching for all papers.

Evaluation pattern

Certain teachers go by the number of pages rather than the content. The valuation mode not made clear to students. Question papers must be framed keeping in mind the time allotted for each section. Texts prescribed are not tested; sometimes no questions from novels prescribed.

- **Research activities**

Present activities to be continued. A peer group of research scholars to be created to have periodic discussions with regard to research areas.

- **Extension services**

The practice of the department faculty visiting Ethiraj School is appreciated. Students can also be involved in the same programme.

Infrastructure

Research scholars are in need of better rooms and facilities to carry on with their research work. Hard copies of quality research journals should be provided for research scholars.

- **Healthy Practices**

Constantly encouraging students to participate in curricular & co-curricular activities.

Enabling the college to bring out the college magazine "Ethisions".

Encouraging faculty for research by funding them when they travel within India and abroad..

Funding faculty for visiting countries for research work

- **Strengths of the Department**

Student Teacher rapport is good. Digital facility in the library is good.

Having an International Peer-reviewed Research Journal.

A student journal named Scrambler

- **Areas to be strengthened**

Infrastructure facilities to be improved with regard to smart classrooms.

Annual National or International conferences may be organized.

A Directory of information of the faculty should be prepared.

Membership in quality professional bodies should be encouraged.

Students of literature need of JRF coaching.

Names of the members with designation and signatures

Chairpersons: Dr. S. Armstrong
Professor & Head
Department of English
University of Madras

S. Armstrong
20/7/2017

Members:

1. Dr. K. Ganesh

Associate Professor & Head

Department of English

Madras Christian College

2. Dr. V. Meena Kumari

Associate Professor

Department of English

Anna Adarsh College for Women

Meena Kumari
20/July/2017

A. N. V. 20/7/17

Principal & Secretary

ETHIRAJ COLLEGE FOR WOMEN
Chennai - 3

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)
(AIDED AND SELF SUPPORTING)
ACADEMIC AUDIT 2017 – EVALUATION REPORT

Name of the Department : HINDI

Report/ Suggestions/recommendations regarding

- **Syllabus**

The Course Structure for the Part I Hindi Language for all the U G Courses confirms the UGC norms.

The Syllabus provides the required number of lecture hours which satisfies the CBCS System.

The Syllabus offers 12 credits which spreads over all the four semesters.

- **Methodology of Teaching**

Innovative methods are used for teaching. The students are independent in learning and they are provided with wide opportunities to interact and discuss the lessons in the class. The methodology of teaching adopted in the department is extensively good. The increasing number of books in the library for Hindi Language is welcomed.

- **Evaluation pattern**

The process of Evaluation is systematic. The question paper provides the marks uniformly for all units. The valuation system is highly reliable. Strict confidentiality is maintained throughout the process of evaluation.

- **Research activities**

It is appreciable that the faculties of the department are really involved and interested in Research Activities by attending and Presenting paper in the International and National Conferences. They are also actively publishing their Research Articles in the reputed Journals.

- **Extension services**

The Department can introduce an exchange programme which may enable the teacher and taught to enhance and excel their knowledge.

- **Infrastructure**

A Permanent class room may be provided for Hindi Students.

Power point projector and other electronic gadgets may be provided in order to meet the challenges of the present scenario.

- **Healthy Practices**

Found Good.

- **Strength of the Department**

While analysing the result of the students their performance shows that they are in outstanding level.

- **Areas to be Strengthened**

More innovative methods can be opted.(PowerPoint, Smart board etc.)

Curriculum change is needed every now and then.

- **Any other Comments:**

Members of the Academic Audit visited the library and registered their comments in the Visitor's Book.

A Daily Hindi News paper (Rajasthan Patrika) may be subscribed..

More Spacious Staff room may be provided.

Annual Budget of the department library may be enhanced.

Names of the members with designations and signature

Members

Name & Designation

Signature

Chairperson:

1. **Dr. D. Hussain Vali**
Associate Professor & Head
Department of Hindi
The New College for Men
Royapettah, Chennai – 14

Dr. D. Hussain Vali
20/7/17

Subject Expert

2. **Dr. Annadhanam Madhu**
Associate Professor & Head
Department of Hindi
A. M. Jain College
Meenambakkam , Chennai- 114

A. Madhu
20/7/2017

Subject Expert

3. **C. Manikantan**
Asst. Prof & Head
Department of Hindi
D.R.B.C.C.C Hindu College
Pattabiram, Chennai - 72

C. Manikantan
C. Manikantan
20/7/17

A. N. N.
20/7/17

Principal & Secretary

ETHIRAJ COLLEGE FOR WOMEN
Chennai - 8

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)
FRENCH
(AIDED AND SELF SUPPORTING)
ACADEMIC AUDIT 2017 – EVALUATION REPORT

Name of the Department: FRENCH

Report/ Suggestions/recommendations regarding

- **Syllabus**

- The syllabus is in accordance with the UGC template.
- The method is indigenous, affordable and designed keeping in mind the target group.
- Enhanced infrastructure would enable inclusion of podcasts, songs and multimedia resources in the syllabus.

- **Methodology of Teaching**

- Recent trends are followed with emphasis on acquiring fluency in the language.
- Participatory learning is encouraged and creativity of the learner is promoted.
- Use of language laboratory helps the students improve their listening comprehension and makes them more adept in learning French.

- **Evaluation pattern**

- The evaluation pattern is in keeping with the norms prescribed by the university.
- A detailed question bank is available for questions under Section C, facilitates better preparation.

- **Research activities**

- Presentation projects endow students with skills and tools required for research.

- **Extension services**

- Peer teaching is a commendable feature adopted by the department.

- **Infrastructure**

- Classrooms equipped with smart boards and audio equipment to facilitate language learning for large groups (to seat 75 students)
- Language laboratory capacity could be enhanced.

- **Healthy Practices**

- The in house journal 'Chimères Littéraires' is a valiant and commendable effort showcasing student creativity and talent.
- The tutorial classes by students are character building exercises.

- **Strengths of the Department**

- The syllabus is constantly updated and revised to include recent trends, themes and methodologies in teaching French as a foreign language.
- Innovative methods used encourage creative learning.
- The faculty is well qualified and the Head of the Department has published articles extensively, conducts workshops / symposia regularly besides being actively involved in co-curricular activities related to FLE.
- Students are trained to appear for the DELF examinations conducted by the French Embassy.

- **Areas to be Strengthened**
 - B.Com Hons. students may be allowed to access a learner designed course to challenge their potential.
- **Any other**
 - Scholarship / prize for Self supporting stream
 - Increase funds for book purchase (Aided)

Names of the members with designations and signature


Chairperson:

Dr. Ranjini Christopher
Associate Professor & Head
Department of Languages
Women's Christian College, Chennai - 6


20.07.17


Members:

1. Dr. Radhika Madhavan
Associate Professor & Head
Department of French
Anna Adarsh College for Women , Chennai - 40


20/7/17

2. Ms. K. Srunika
Assistant Professor
Dept. of French & Other Foreign Languages
University of Madras, Chennai - 5


20/7/17


20/7/17
Principal & Secretary
ETHIRAJ COLLEGE FOR WOMEN
Chennai - 8

Academic Audit Report

By

Subject Experts: Dr. K. PRASANTH,
ASSOCIATE PROFESSOR,
DEPT. OF SANSKRIT,
RKM VIVEKANANDA COLLEGE,
CHENNAI - 600004

Curriculum Design

- 1) Yes the course structure for the VA and PA courses conform to the UAC pattern.
- 2) The NME papers are well designed. The students get to know more about the cultural traditions of India.
- 3) N/A
- 4) Yes adequate number of hours are allotted to each of the papers. Hence the students are taught in a systematic manner.
- 5) Yes the syllabus satisfies the choice based system (CBS) requirement.
- 6) Three credits.

Evaluation

- 7) Yes the examiners are from reputed institutions.
- 8) The model question does have tough tasks for the brilliant students and easy ones for the mediocre.
* The mediocre turns into brilliant by the efforts of the able teachers.
- 9) The marks are spread uniformly to all the units.

10) The valuation system is good and reliable.

Teaching - Learning Methodology

11) Basic Sanskrit is taught well. The students are well trained to know the names of vegetables, animals and birds in Sanskrit. Words denoting family relationships are also taught. Teaching method is good as well.

12) Yes the students are satisfied with the methodology of teaching.

13) Yes the classrooms have ICT facility.

14) The faculty has access to wi-fi. Students do not have access to wi-fi.

15) Yes the periodicals in the library are updated.

16) Library is put to good use by the students of the department.

17) The department gets good feedback from the students.

IV Research Activities

18) N/A

19) N/A

20) The department does well to arrange national conferences for the benefit of scholars and students (day and evening)

Suggestion 1) The students wanted slokas from the Bhagavad gita to be included in the syllabus.

2) Workshop for functional Sanskrit may be conducted.

The Academic Audit team was (is) satisfied with the performance of the staff and students of the department of Sanskrit, Ethiraj College for women and the team would like to congratulate them and wish them all the best for the future.

Chair person

Dr. R. P. PANKAJA
Principal,
DB JAW COLLEGE (Autonomous)
Thoraipakkam, Chennai-97

early RP
20/7/17

Subject Expert 1

Dr K PRASANTHA,
Associate Professor,
Dept of Sanskrit.
RKM Vivekananda
College,
Chennai-4

KP
20/7/17

Subject Expert 2

Dr. N. SUJATHA
Associate Professor
Dept. of Sanskrit
SBAE college for women,
Jeynampet, Chennai-18

9841427746
N. Sujatha

A. N. 20/7/17

Principal & Secretary

ETHIRAJ COLLEGE FOR WOMEN
Chennai - 8

**ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)
(AIDED)**

ACADEMIC AUDIT 2017 – EVALUATION REPORT

Name of the Department: Post Graduate & Research Department of Economics

Report/ Suggestions/recommendations regarding

- **Syllabus**

UG

1. MICRO ECONOMICS –II

- Include Chamberlin under Oligopoly
- Include Features, Price determination under Monopolistic Competition.

2. CALCULUS FOR ECONOMICS

- Nobel Laureate Merton Miller to be deleted.

3. ECONOMIC THOUGHT-I

- Feminist Economists to be included.

4. MONETARY ECONOMICS

- Non-Performing Assets to be included.

5. INDIAN ECONOMY

- Delete Small Vs Cottage Industry and include MSME, Issues relating to the composition of Indian Industries-Large Scale Industries- MSME.
- A glance of Indian Five year plans.
- NITI Aayog- Features and Functions.

6. FISCAL ECONOMICS –II

- Delete Railway Budget and NITI Aayog.
- Include Gender Budgeting
- Include Role of Finance Commissions and Latest Finance Commission.

7. TAMILNADU ECONOMY

- Delete the followings,
 - Loss of Agricultural production due to Natural Calamities.
 - Rainfall in Tamilnadu.
 - Khadi and Village Industries.
 - In Unit V , instead of Health give as Social Sector
- Include
 - Problems faced by Agricultural Sector
 - MSME

8. ENVIRONMENTAL ECONOMICS

- Include in Measurement of Environmental damage
 - Recycling
 - Solid Waste Management

9. INDIAN ECONOMY –II (ALLIED PAPER FOR HISTROY)

- Change the order of units to
 - Unit-I
 - Unit-V
 - Unit-III
 - Unit-II
 - Unit-IV

10. INTERNATIONAL TRADE (ALLIED PAPER FOR II B.COM)

- Include in Unit V International Financial Institutions, IBRD, IMF, ADB.
- Delete FERA and include FEMA

PG

1. PUBLIC ECONOMICS

- Delete State Financial Relations in India in Unit V and add in Unit IV.

2. ECONOMICS OF AGRICULTURE AND INDUSTRY

- Delete Unit I, add Agricultural topics like,
 - Sustainability of Agriculture
 - Agricultural Finance
 - Agricultural Insurance

3. HOSPITAL ADMINISTRATION

- Include Hospital Waste Management or Bio Medical Waste

4. GROWTH AND DEVELOPMENT MODELS

- Delete the hyphen (-) in between Steady Growth
- Add Export Promotion and Import Substitution

5. MICRO ECONOMIC ANALYSIS

- In Unit IV change Baumol's Maximisation Theory to Baumol's Sales Maximisation Theory

6. RESEARCH ETHODOLGY

- Include Plagarism in Unit V.

M.Phil

1. RESEARCH METHODOLOGY

- Include SPSS in Unit IV
- **Methodology of Teaching**
 - Students are satisfied with the methodology of teaching.
 - Students are satisfied with the Wi Fi access that is available.
 - Students also utilize the digital library and they are updated with periodicals in the library.
- **Evaluation pattern**
 - The existing evaluation system is up to the mark.
 - There is no need for any modification in the present evaluation pattern.
- **Research activities**
 - The Department of Economics has been involved in conducting the research activities regularly with the help of grant from various research institutions.
- **Extension services**
 - Students have been actively involved in extension sources like Industrial Visit, Visiting Orphanages, Field work, Controlling Traffic etc
 - As far as extension services are concerned the Academic Audit team is satisfied.
- **Infrastructure**
 - The available infrastructure facility is satisfactory.
- **Healthy Practices**
 - The department has a well organized system.
 - Staff- Student relationship is very cordial.
 - Student's exposure to current affairs of research activity is good.
 - Research activities are satisfactory.
 - They have very good collection of books.

- **Strengths of the Department**

- Department has dedicated team of staff members , hard working to the core
- They admit meritorious students from various walks of life.

- **Areas to be Strengthened**

- Power point presentation can be used once a week.
- One hour can be exclusively allotted for Panel Discussion mainly for discussing the current issues.

- **Any other**

- Sports activities can be extended to all students apart from sports students.

Names of the members with designations and signature

Chairperson:

Dr.A.L.Hamsa

Associate Professor & Head-in-charge

Post Graduate & Research Department of Economics

New College,Royapettah

Chennai – 600 014 .

Mail ID: alhamsa1962@gmail.com

Phone No. 9444025497


 20/7/17

Members:

1. Dr.K.Ramesh
Associate Professor,
P G Research Department of Economics
Presidency College,
Kamarajar salai,
Chennai 600 005.
Mail ID: ramesh67_k@yahoo.com
Mobile No:9445109884

 20/7/17
(K. Ramesh)

2. Dr.K.Malathi (University Representative)
Assistant Professor,
Department of Economics,
University of Madras,
Chennai -600 005.
Mail ID: malathisharan10@gmail.com
Mobile No. 99403 00777

 20/7/17

 20/7/17
Principal & Secretary

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)
(AIDED AND SELF SUPPORTING)
ACADEMIC AUDIT 2017 – EVALUATION REPORT

Name of the Department : Department of History, TTM

Report/ Suggestions/recommendations regarding

- **Syllabus**
 - ❖ Syllabus for M. Phil and P.G. and UG History and Tourism and Travel Management confirms to the UGC pattern.
 - ❖ Innovative and career oriented technical papers with social values have been introduced and updated for the holistic approach to the subject and to motivate and enhance the ability of the students to face the competitive exams.
 - ❖ Syllabus provides required number of lecture hours, both for UG and PG

Remarks: Excellent

- **Methodology of Teaching**
 - ❖ All the reliable sources of teaching methodology are efficiently provided by the faculty members for the benefit of the students.
 - ❖ Innovative teaching methods, like Destination Learning and Field Visit, are applied.
 - ❖ Good infrastructure for teaching and learning program.
 - ❖ Latest periodicals, journals and books related to History and Tourism are available.
 - ❖ Digital library is sufficiently utilized by the students.
 - ❖ The feedback from the students enhances the quality of teaching.

Remarks: Excellent

- **Evaluation pattern**
 - ❖ Examiners from reputed institutions are appointed to evaluate the answer papers.
 - ❖ CBCS according to the norms of University of Madras is followed.
 - ❖
 - ❖ Valuation system motivates the students to focus on the subject as well as to participate in the extra-curricular and co-curricular activities.

Remarks: Excellent

- **Research activities**

- ❖ College sanctioned funds to the department to undertake research projects. Three faculty members availed the funds to pursue research.
- ❖ One faculty member got funds from UGC for a major project.
- ❖ One research scholar benefited from the ICHR fellowship funds.
- ❖ Research Journal of the department “Historica” caters to the research interests of the faculty members, research scholars and the students.
- ❖ International and National Conferences and Seminars are organized by the department for the past three years.

Remarks: Excellent

- **Extension services**
 - ❖ The Extension Service and the Outreach Activities are conducted by the department to create awareness among the stakeholders and to pave the way for the involvement and active participation of the students.
 - ❖ The heritage walks and the heritage site cleanup activities in collaboration with the INTACH involved the students in heritage conservation and created sense of involvement and environmental protection.

Remarks: Excellent

- **Infrastructure**
 - ❖ Excellent infrastructure with ICT facilities and sufficient class rooms enable the students to be more practical oriented.
 - ❖ The Departmental library helps the research scholars and the students to pursue their academic and research activities.

Remarks: Excellent

- **Healthy Practices**
 - ❖ Reputed scholars from International and National Institutions are invited to deliver special lectures. The interaction with the experts helped the students to enhance the knowledge in the subject concerned.
 - ❖ Destination learning, guest lectures, remedial coaching, net coaching, internships and the certificate courses are fulfilling the respective aims

Remarks: Excellent

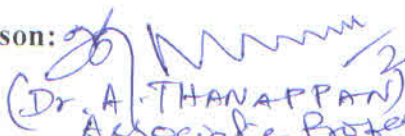
- **Strengths of the Department**
 - ❖ Only department in the college offering two UG programmes
 - ❖ Only Aided Programme in Tourism and Travel management in the city.
 - ❖ Highly qualified faculty members.

- ❖ Adequate infrastructure facilities
- ❖ Active student participation in the sports, extra- curricular and extension activities
- ❖ Awards and recognitions of the faculty members
- ❖ Prizes and recognitions won by the students

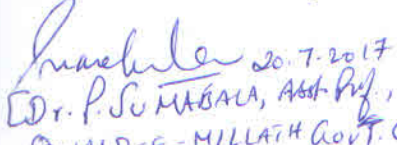
Remarks: Excellent


- **Areas to be Strengthened**
 - ❖ M. Phil and Ph. D. Guideship to be obtained by the staff members at the earliest.
 - ❖ Seven Permanent vacancies are to be filled at the earliest.
 - ❖ More research projects to be undertaken with the funds from external agencies.
 - ❖ The number of Student drop-outs should be reduced.
 - ❖ The pass percentage of the students should be improved.
 - ❖ M.A. program in Tourism and Travel Management may be introduced.
- **Any other**
 - ❖ Extra coaching is given to the visually and physically challenged, dyslexic, hearing impaired and slow learners.
 - ❖ Special counseling is given to the students by the faculty members
 - ❖ Financial assistance is given by the teaching faculty to the needy students
 - ❖ Regular PTA meetings are arranged to update the parents about the progress of their wards.


Names of the members with designations and signature

Chairperson:  20/7/17
 (Dr. A. THANAPPAN)
 Associate Professor Dept. of History,
 Presidency College Chennai

Members:

1.  20.7.2017
 Dr. P. S. MURALI, Asst. Prof., Dept. of Historical Studies,
 QVAID-E-MILLATH Govt. COLLEGE FOR WOMEN, CHENNAI-2)

2.  20/7/17
 MRS. J. GEETHA PRIYA
 ASST. PROFESSOR & HEAD
 DEPT OF TOURISM & TRAVEL MGMT
 ANNA ADARSH COLLEGE FOR WOMEN.

 20/7/17
 Principal & Secretary
 ETHIRAJ COLLEGE FOR WOMEN
 Chennai - 8

Academic Audit Report

Name of the Department : Zoology

Course of study UG / PG / M.Phil.,

Curriculum design & Syllabus

1. The course structure of UG and PG courses confirmed to the UGC pattern. Special emphasis is made to teach the concepts relating to morphology and functional dynamics of specimens specific to southern India.
2. Steps have been taken to include maximum possible practical experiments to make the students understand various topics covered in the syllabus. They have covered significant yardsticks to achieve this goal.
3. Adequate number of hours are allotted for practicals.
4. The syllabus provides required number of lecture hours for both UG and PG
5. Under non major elective the students have a choice to visit other departments and to take two courses of two credits each.
6. 140 credits for UG course and 91 for PG course.

Evaluation

7. Are the examiners are from reputed institutions?
Yes
8. Does the question paper have tough tasks for the brilliant students and easy ones for the mediocre
Yes
9. Is there a prescribed mode of question paper, spreading the marks uniformly for all units?
Yes
10. How reliable is the valuation system
There is a gradation in evaluation system reflection the capability of each student.

Teaching – Learning Methodology

11. What are the innovative methods adopted for teaching?
Innovative methods include using audio visual aids accompanied by model specimens and bio visual charts in their lectures.
12. Are the students satisfied with the methodology?
Yes
13. Do the class rooms have ICT facility? -
14. Is the campus wi-fi enabled and do students and faculty have access to it?
PG students, research scholars and faculty members have access to internet connection
15. Are the periodicals in the library updated?

Yes

16. Is the digital library utilized by the students?

Yes

17. Do the Departments get feedback from the students?

Yes

IV Research Activities

18. Does the college sanction funds to the departments to undertake research?

Yes

19. Does the Department get funds from the major & minor funding agencies like UGC, DST, DBT, FIST?

Recipient of FIST funds.

20. Does the Department frequently arrange National and International Conferences?

The department conducted the following recently:

February 2016 - conducted XV AZRA international conference on 'recent advances in life sciences' during 11th – 13th .

January 2017 – Workshop on 'Basic Techniques in Biotechnology - 9th & 10th

February 2017 Workshop on "Academics & Research", organised by the Dean of Academics & Dean of Research,

March, 2017 "Workshop on Effective Teaching & Research Skill Development", organised by the Dean of Academics & Dean of Research.

Extension services:

Students are regularly taken for a field visit to enable them to study the adaptation of animals in relation to their environment. A trip to Vandalur Zoo, Poultry farm, Vedanthangal, Museum, Ennore sea shore are some of extension activities undertaken by the department.

Infrastructure:

Good infrastructure facilities are available with several instruments to meet the requirement for teaching both UG and PG students. This has been the hallmark which attracts students to Ethiraj College.

Healthy Practices:

1. Assisting students for M.Phil and Ph.D. in addition to their normal work.
2. Mentor system is followed.


Strength of the Department:

Dedicated teaching staff who provide also counseling to students in need of help. All teachers have a research bent of mind.

Area to be strengthened:

1. Proper documentation of best practice.
2. Documentation of FDP.


20.7.17
Dr. K. P. Sanjayan
Chair person


20/7/17
Dr. N. Meera
Subject Expert


20/7/17
Dr. R. Saravanan
Subject Expert


20/7/17

Principal & Secretary

ETHIRAJ COLLEGE FOR WOMEN
Chennai - 8

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)
(AIDED AND SELF SUPPORTING)
ACADEMIC AUDIT 2017 – EVALUATION REPORT

Name of the Department: **Chemistry**

Report/ Suggestions/recommendations regarding

- **Syllabus**

UG- All the core as well as major elective papers are well framed.

Separate elective paper such as nano chemistry as that of PG level may be avoided.

PG- Weightage of core papers are uniformly distributed for all semesters.

As recent advancement, an elective paper on “nano chemistry” is included

An elective paper on “green chemistry” may be included in future.

Organic Chemistry

Following two topics must be incorporated

- i) Inclusion of Pd-mediated carbon-carbon bond forming reactions.
- ii) Spectroscopic methods of structural determination organic compounds.

Physical and Inorganic chemistry-Almost all topics are well covered.

M. Phil

- i) One more core paper comprising of advanced Organic/Inorganic/Physical chemistry must be included.

- **Methodology of Teaching**

Use of models for stereochemistry, reaction mechanism, group theory and solid state chemistry is appreciated.

Presentation of three dimensional models such as complex stereo chemical as well as solid state molecular structures with PPT was found to be beneficial for the students.

A separate smart class room facility for chemistry department is recommended.

- **Evaluation pattern**

Existing evaluation pattern was found to be good. However, the committee feels that multiple choice questions in Part A is essential in line with competitive exam.

In part B modification of question paper pattern on either or category (for all five units) has been suggested.

- **Research activities**

To perform research activities a separate research lab including instrumentation facilities is essential for successful PG program.

- **Extension services**

Committee feels that some of the faculty members must take initiative to enlighten PG students on NET as well as other competitive examinations.

- **Infrastructure**

Most of the required instrumentation facilities are available for PG program. Required lab facilities are available for practical labs. For research purpose, common instrumentation facilities such as UV, IR, viscometer, Fluorescence spectrometer, HPLC and GC are also available.

- **Healthy Practices**

Existing practices such as Parent-teacher meeting, student counseling, remedial classes for weak students, financial assistance for economically poor students and providing lunch for needy students are commendable.

Proper maintenance of work done report by faculty members has been highly appreciated.

- **Strengths of the Department**

Research publications

Periodically conducting national and state conferences

Invited lecturers by eminent speakers from institutions such as IIT, IISC, IGCAR.

- **Areas to be Strengthened**

A separate research lab is recommended by the committee.

NET as well as competitive coaching classes are required.

Drinking water facility must be provided for the students. Separate RO facility may be arranged in the chemistry department.

- **Any other**

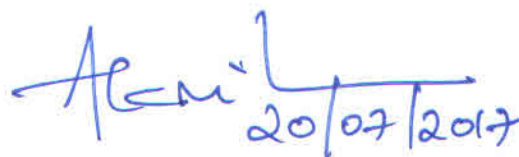
Committee members interacted with PG and UG students of chemistry and found that most of them are satisfied with existing curriculum and evaluation pattern. They are also satisfied with the infra structure facilities available in the department.

Committee members also interacted with the faculty members of the department.

Names of the members with designations and signature

Chairperson:

Dr. A. K. Mohanakrishnan
Associate Professor & Head
Department of Organic Chemistry
University of Madras


20/07/2017


Members:

1. Dr. S. Chidambara Vinayagam
Associate Professor & Head
Department of Chemistry
Presidency College, Chennai.


20-7-17

2. Dr. R. M. Ezhilarasi
Associate Professor & Head
Department of Chemistry
Guru Nanak College, Chennai.


20.7.2017


Principal & Secretary
ETHIRAJ COLLEGE FOR WOMEN
Chennai - 8

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)
(AIDED AND SELF SUPPORTING)
ACADEMIC AUDIT 2017 – EVALUATION REPORT

Name of the Department : Plant Biology and Plant Biotechnology

Report/ Suggestions/recommendations regarding

- **Syllabus**

The syllabus for UG, PG and M.Phil comprises of a careful choice of topics representing all the major topics in the field of Botany and is 100% satisfactory, in alignment with UGC recommendations. The theory papers well substantiated with practical courses provide considerable hours sufficient for both theory and practical. Choice based Credit System is well maintained by the department and credit allotment is commendable. The syllabus for allied course can be altered to include topics on medicinal plants, horticulture and plant-animal interactions.

- **Methodology of Teaching**

Teaching methodology is very effective through conventional and modern techniques. All types of teaching aids are available with the department (LCD, smart class room, charts, OHP). Smart class room facilitates access to online resources and multimedia interactive sessions. Reading and reference materials are recommended by the faculty which are available in the library. Freedom to discuss topics of relevance and significance makes the teaching-learning atmosphere very knowledgeable and conducive.

- **Evaluation pattern**

Evaluation is done by highly experienced faculty from reputed institutions. The pattern is highly reliable and is truly reflective of the students' performance. Confidentiality is maintained as assessment is done to test the skill and knowledge of the student. Marks are distributed uniformly across all the units. Also the uniform evaluation for all courses is highly appreciated. The overall aptitude of the student is assessed through participatory tests, continuous assessments, assignments, field work and practical tests.

- **Research activities**

The research facilities are highly commended along with the scientific temper that is prevalent in the department. The ethos associated with the choice and methodology of research problems instills the true spirit of subject-oriented research. There is a setback in many research areas, due to paucity of funds and many project proposals submitted for central Government funds (UGC, DST, DBT, FIST etc) have not received any response. Therefore it is recommended that the management supports research activities of the department with financial assistance of about Rs. 2,00,000/- per year. This would facilitate active research in the department by faculty and students and also would promote presentation of research papers in conferences. Through such support, the frequency of organizing conferences can also be enhanced.

- **Extension services**

Students are encouraged to participate in different kinds of extension activities which are available in college. The students maintain a herbal garden, the products of which are given to the college community. This helps them to become entrepreneurs. A faculty member of the department has the additional responsibility of being the convenor for ~~the~~ Club. The department can adopt a local neighborhood area for imparting skills on ~~the~~ cultivation and kitchen gardening.

• **Infrastructure**

The facilities available in terms of classrooms, labs, research rooms, ICT tools are sufficient. However an additional lab can be provided for UG and PG students. Also smart board for every class room can be made available. Department library can be strengthened with availability of more reference books and research journals. An exclusive herbarium rack is also required for preserving rare plant materials for documentation and future study purposes.

• **Healthy Practices**

1. The department faculty identify academically backward students and help them with learning and better understanding of the subject..
2. Submission of research proposals to Central Government funding agencies.
3. Regular educational trips to places of botanical importance.
4. Consultancy offered by faculty on plant authentication.
5. Certificate course offered by the department after college hours on 'Diagnostic Lab Techniques', completion of which has enabled employment of few students in hospital laboratories.
6. Publication of a department magazine annually 'BIOFACT' with a lot of botanical and curricular aspects.
7. Students prepare herbal formulations for curing specific ailments.
8. Interaction and regular contact with department alumnae.
9. Apart from academics, students are actively engaged in co-curricular activities like air quality assessment, waste management, ayurvedic practices and medical transcription.

- **Strengths of the Department**

1. Research publications and participation in International/ National conferences by the faculty.
2. Excellent research facilities and research ambience in the department and in the Central Instrumentation Centre.
3. An holistic overview of the subject spanning across different semesters.
4. Students are encouraged to participate in co-curricular and extra-curricular activities.
5. Teaching-learning strategies are very strong especially with well experienced and highly qualified staff members.
6. The team spirit of the faculty willing to work in harmony for the welfare of students.
7. Along with teaching workload, faculty also takes up research activities and additional responsibilities.
8. Organising regular field trips.

- **Areas to be Strengthened**

1. Signing of MoUs with research institutions
2. Identifying agencies that would offer financial assistance for research.
3. Accessibility and availability of study tools for classroom teaching.
4. Providing space and facilities for 'living laboratories' like Green house, shade house, garden space and agricultural plots.
5. More field trips, lab visits, research institutions and industrial visits can be organised.
6. More visibility of expertise and consultancy offered by the department faculty.

- Any other

The syllabus is highly structured and the quality of education is visible through the pass percentage and student placements. Overall the academic services, extension activities and other healthy practices carried out by the department for the welfare of the students is highly appreciated.

Names of the members with designations and signature

Chairperson:

Dr. R. Dhamotharan
Associate Professor and Head
Department of Botany
Presidency College, Chennai

R. Dhamotharan
20/7/2017

Members:

I. Dr. R. Soruba
Associate Professor of Botany
Quaid E Milleth Govt. College for Women,
Chennai

Dr. R. Soruba
20/7/17

II. Dr. Pauline R.
Associate Professor
Department of Plant Biology and Plant Biotechnology
Women's Christian College
Chennai

P. Pauline R.
20.07.17

A. N.
20/7/17

Principal & Secretary

ETHIRAJ COLLEGE FOR WOMEN
Chennai - 3

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)
(AIDED AND SELF SUPPORTING)
ACADEMIC AUDIT 2017 – EVALUATION REPORT

Name of the Department: COMMERCE

- **Syllabus.**

The curriculum framework for UG and PG program confirm to UGC pattern, UANSHI guideline and University of Madras regulations as regards Course Structure, Credits, Lecture hours etc.

The Syllabus has been restructured to meet industry requirements. In certain subjects

B. Com

1. Indirect Taxation to be changed to meet the new GST regulations.
2. In Marketing – Digital Marketing to be included.
3. In Income Tax - e-filing to be included
4. Financial Markets and Services is too exhaustive.
5. The paper Innovation and Entrepreneurship is innovative.

M. Com

1. To make CBSC effective, list of electives can be offered to students.
2. The papers Teaching Methods and Practices and Enhancement of Employability skills are quite innovative.

M. Phil

Research and Teaching Methodology is Innovative

- **Methodology of Teaching**

- a) All Teaching methodology followed is good.
- b) All classroom should have either ICT facility or be a smart classroom.
- c) Case study analysis can be incorporated for all papers.
- d) Group discussion and Role Play and Visual Aids can be introduced.

- **Evaluation Pattern.**

- a) Examiners selected are from reputed institutions.
- b) A question on Case Study can be introduced in all the subjects.
- c) Template of question paper is well organised.

- d) Both Internal and External Examiner should not meet. If there is a difference of 15 Marks, third valuation should be arranged for.

- **Research Activities.**

Guideship obtained from University of Madras M. Phil – 5 and Ph. D – 3 Guides

Department get funds from UGC for Minor Research projects. Management can enhance the grant given for research project for Self Financed Stream.

College organises both National and International Conference. Staff are actively participating in National and International Conferences and their publication in impact factor journals is worth mentioning.

- **Extension Services**

Extension Services are good.

- **Infrastructure.**

- a) Adequate classroom with required furniture is available. More laptops can be given to staff to have ICT enabled teaching.
- b) Digital Space can be introduced as e-library resource for all subjects.
- c) Adequate computers are available for the students.

- **Healthy Practices**

- a) Staff Work Diary is maintained properly.
- b) Student Mentoring is done effectively.
- c) MOU with IMA and Willy India Private Ltd and Miles Publications Pvt. Ltd. is appreciated.
- d) CSR activities of the Department is highly appreciated.

Strength of the Department:

- Medly Tostmasters Youth leadership program for development of communications and leadership skills is worth mentioning and well appreciated.
- E-cell actives are highly appreciated.

Areas to be Strengthened:

- M. Phil Guideship initiatives should be taken for faculty of self financed stream.
- Staff can be rewarded for participatory in National or International Conference.
- More Library reference books and text books can be purchased and given to students.

Any other

- i. Change in Shift II timings to 12:30 p.m. to 5.30 p.m. to enable students to attend professional and other courses.
- ii. Industrial Visit to be arranged
- iii. As there are many vacancies to be filled up in the Aided stream, full time staff should be recruited.

Name of the Members with Designation and Signature:

Chairperson:

**Dr. R. Savithri,
Head, Research Department of Commerce,
S.D.N.B. Vaishnav College. Chennai – 600 044.**

R. Savithri
20/7/17

Dr. R. Savithri, M.Com., M.Phil., Ph.D.
Research Guide & Supervisor,
Associate Professor & Head, Department of Commerce,
S.D.N.B. Vaishnav College for Women,
Chromepet, Chennai - 600 044.

Members:

1. **Dr. Rajarajan, Vanjeko,
Associate Professor of Commerce
Pachaiyappa's College, Chennai – 600 030**

Rajarajan Vanjeko
20/7/17

2. **Dr. Anila Mathews,
Associate Professor of Commerce,
Anna Adarsh College, Chennai – 600 040**

Anila Mathews
20.07.2017

A. Nal
20/7/17

Principal & Secretary
ETHIRAJ COLLEGE FOR WOMEN
Chennai - 8

**ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)
(AIDED AND SELF SUPPORTING)
ACADEMIC AUDIT 2017 – EVALUATION REPORT**

Name of the Department: Physics

Report/ Suggestions/recommendations regarding

- **Syllabus**

The present syllabi cover all areas of physics and helps the students to have a learning with proper understanding, enabling them to take up higher studies. The syllabi is on par with the UGC expectations.

The syllabi are periodically modified to cater to the needs of the students and society.

Syllabi provide proper weightage to practical and theory with due man hours.

With the available resources CBCS is partially fulfilled.

The UG course has 140 credits and PG course has 91 credits.

More reference books should be suggested.

- **Methodology of Teaching**

Under graduation ; Good.

Post graduation & M. Phil., Good. Still the students can be given more awareness in the newly introduced areas through orientation programme and workshops.

The campus is Wi-Fi enabled, final year students are alone given access.

The library facilities are very good and used to its best.

The students feedback is obtained and corrective measures are taken.

- **Evaluation pattern**

Under graduation

Good

Post graduation

Needs concentration over problem solving skills

Evaluation is being carried out by the examiners from the reputed institutions.

The question paper is balanced for both the brilliant and also for the mediocre.

Double valuation is being followed and it is acceptable.

- **Research activities**

With the available facilities and infrastructure the department is doing good work.

Better ambiance may enhance the research activities.

College can enhance the research funding for the department.

Department has received funds from UGC and FIST.

Department has organized a “Global Conference on Cosmology and Frontiers in Applied Astroscience” during 8-10 February 2017 involving lectures from leading researchers.

- **Extension services**

Extension activities are relevant.

- **Infrastructure**

Both class rooms and laboratories require more space and ambiance.

- **Healthy Practices**

Practical classes are conducted even after the college hours.

Work diary implements/indicates good mentoring.

Department brings out biannual news letter named “Waves”.

- **Strengths of the Department**

Staff are dedicated towards the development of the students and the department.

- **Areas to be Strengthened**

Orientation and workshops should be organized to enhance the knowledge in frontier areas and problem solving skills.

- **Any other**

The members of the committee wish the staff and students of the department to continue with the efforts to be the "Department of Choice".

Names of the members with designations and signature

Chairperson : Dr. C. Venkateswaran
Professor and Head
Department of Nuclear Physics
University of Madras, Guindy Campus
Chennai – 600 025.



20/7/2017

Members:

1. Dr. K. Namasivayam,
Associate Professor and Head
Department of Physics
Guru Nanak College
Chennai – 600 042.




20/7/17

2. Dr. P. Murugakoothan
Associate Professor
Pachaiyappa's College
Chennai – 600 030.



20/7/17



Principal & Secretary
ETHIRAJ COLLEGE FOR WOMEN
Chennai - 8

**ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)
(AIDED AND SELF SUPPORTING)
ACADEMIC AUDIT 2017 – EVALUATION REPORT**

Name of the Department : Mathematics (Aided / Self Supporting),

Mathematics with Computer Applications (Self Supporting)

Report/ Suggestions/recommendations regarding

Syllabus :

Elementary number Theory (Subject Code MA15/6C/ENT) paper which is taught in III year now, to be taught in I / II year.

In M.Sc Mathematics , Statistics I and Statistics II to be renamed as “Mathematical Statistics I” and “Mathematical Statistics II”

Project / Internship Programme may be offered to both UG and PG.

Competitive Mathematics to be renamed as “Resource Management Techniques”.

Mathematical Sciences to be renamed as “Analytical Skills for NET/SET.

In Real Analysis (Subject Code:MC15/5C/RAN) paper, the completeness, compactness and connectedness concepts to be included in B.Sc. Mathematics with Computer Applications programme.

In Fundamentals of Data Structures (Subject Code:MC15/4C/FDS) paper, a unit on Algorithms to be included and the title to be renamed as “Data Structures and Algorithms” in B.Sc. Mathematics with Computer Applications programme.

Methodology of Teaching:

Existing methodology is very good. The faculty incorporate the latest methods based on the demands and need of the day, which is much appreciable.

Evaluation Pattern:

Open Book Assignment to be included as a component in the Continuous Assessment Process.

At the PG level, two marks questions need to be included in the question paper pattern, to facilitate the stakeholders to face the competitive examinations easily.

Research Activities:

Faculty may be encouraged for research activities i.e. Participation in Seminars/Workshops/ Conferences, Presentation of Papers, Publication in Journals, Undertaking Research Projects etc. Journals for Advanced Learning may be subscribed; An Exclusive Research Laboratory may be provided.

Extension Services:

The Faculty have plans to offer extension services to the neighborhood which will be implemented shortly.

Infrastructure:

Class room for M.Phil. Scholars is mandatory.

Computer Lab exclusively for B.Sc. Mathematics with Computer Applications and M.Sc. Mathematics need to be provided.

Healthy Practices:

- Teacher-Student relationship is friendly and cordial.
- Placement record of outgoing students is appreciable.

Strengths of the Department:

- Well Qualified, Competent and Committed Faculty.
- Pleasant Academic Ambience.
- Free access to Extensive use of Library Facility.

Areas to be Strengthened:

To enable the Faculty to avail the various Minor and Major Research Projects, it is mandatory to have PG Teaching experience. Hence it is strongly recommended that M.Sc. Mathematics Regular Aided Course to be introduced.

General facilities like drinking water and sanitation to be improved.

Any Other:

The academic ambience provided by the Management/Authorities of this prestigious institution is exemplary


Names of the members with designations and signature


Chairperson:



20/7/17

Dr.P.P.Ulaganathan
Associate Professor,
Department of Mathematics,
SIVET College , Gowrivakkam

Members:


20/7/17
1. Dr.A.Uma Maheswari ,
Associate Professor & Head,
Dept. of Mathematics,
QMGCW(A) College ,
Chennai.


20/7/17
2. Dr.N.Hema
Associate Professor
Dept. of Mathematics,
DG Vaishnav College,
Chennai.


20/7/17
3. Dr. V.Vidyapriya
Associate Professor
Dept. of Computer Science,
QMGCW(A) College ,
Chennai.


20/7/17
Principal & Secretary
ETHIRAI COLLEGE FOR WOMEN
Chennai - 8

**ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)
(AIDED AND SELF SUPPORTING)
ACADEMIC AUDIT 2017 – EVALUATION REPORT**

Name of the Department : Nutrition, Food Service Management and Dietetics

Report/ Suggestions/recommendations regarding

• Syllabus

- 1. UG and PG courses comply with the UGC pattern. The syllabus is being updated regularly through the Board of Studies.**
- 2. Non major electives are offered which expose the students to other disciplines. Internships, extension activities and field visits are part of the syllabus which gives the students wider exposure and enhances their skills and knowledge.**
- 3. Yes.**
- 4. Yes.**
- 5. Yes.**
- 6. UG- 91
PG-140**

• Methodology of Teaching

- > Participatory learning**
- > Group survey, presentation and evaluation**
- > The students are satisfied with the methodology and the class rooms are ICT facility with smart boards and LCD projectors. The campus is also wi fi enabled and the students can access e journals and e books.**
- > Feedback is received from the students.**

• **Evaluation pattern**

Examiners are qualified and from reputed institutions. Question papers adhere to the syllabus and to the format given by COE. Adequate weightage is given to different types of evaluation in the continuous assessment system.

• **Research activities**

They have created MOU for research projects and extension activities. The department organizes seminars and conferences are being organised periodically and proceedings published in soft and hard format.

• **Extension services**

Extension programmes are organized in the areas of nutrition and Food safety for the students, faculty and the community.

• **Infrastructure**

Laboratories are well equipped. The Bakery unit is well equipped. Classrooms facilities are adequate.

• **Healthy Practices**

- ❖ Internships
- ❖ Extension activities
- ❖ Field trips
- ❖ Extra mural research projects
- ❖ Consultancy services
- ❖ Inviting alumni for helping in the betterment of the department.

• **Strengths of the Department**

- ✓ Well qualified and committed staff.
- ✓ Research oriented faculty.
- ✓ Well equipped laboratories and library.
- ✓ Contact with hospitals and food industries help in the holistic development of the students.
- ✓ Research Publications of staff and publications of the department.

✓ Participation of the faculty in seminars, workshops and conferences.

• Areas to be Strengthened

- Better utilization of the bakery unit by providing separate personnel.
- The college should fund atleast one student project at both UG and PG levels.
- Faculty who publish papers in reputed peer reviewed journals can be given recognition/incentives.

• Any other

- The IQAC can organize at regular intervals continuing education programmes for the faculty with particular focus on teaching and evaluation methodologies and publishing in scientific journals.
- Field visits and training programmes can be arranged exclusively for faculty.

Names of the members with designations and signature

Chairperson: Dr. Usha Antony, Professor, Centre for Food Technology,
Department of Biotechnology, Anna University, Chennai.

Usha Antony
20/07/2017

USHA ANTONY Ph D
Professor
Centre for Food Technology
Anna University
Chennai - 600 025

Members:

I. Dr. Suganthi.V., Associate Professor & HOD, Department of Home Science, Anna
Saraswathi College for Women, Chennai-40.

Suganthi V
20/07/2017

II. Mrs. Sowmya.N., Associate Professor & HOD, Department of Home Science,
Qaid e millat Government College for Women, Chennai-2.

Sowmya N
20/7/17.

A. N. Nair
20/7/17

Principal & Secretary

ETHIRAJ COLLEGE FOR WOMEN
Chennai - 8

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)
(AIDED AND SELF SUPPORTING)
ACADEMIC AUDIT – 2017 – EVALUATION REPORT

Name of the Department: CORPORATE SECRETARYSHIP

Report/ Suggestions/recommendations regarding

• **Syllabus**

• **M.Phil**

- The recommendations of the last Academic Audit was implemented by the department to keep in pace with the latest amendments in the corporate sector

• **M.Com**

- It is suggested to include Goods and Service Tax (GST) in the syllabus
- The recommendation of the last Academic Audit was implemented by the introducing Securities & Regulation of Finance

• **B.Com**

- It is appreciated that the department has signed an MOU with ACCA and the student community is well benefitted. This has enhanced the employability skills of the students

• **Methodology of Teaching**

Highly appreciated as the department is using modern technology to disseminate subject contents to the students for easy understanding the depth of the subject

• **Evaluation pattern**

Good

• **Research activities**

The department is recognized as a full fledged research department

• **Extension services**

Highly commendable

- **Infrastructure**

Adequately provided and well maintained by the department

- **Healthy Practices**

Highly Laudable

- **Strength of the Department**

Dedicated and well motivated staff members

- **Areas to be Strengthened**

- Research

- **Any other**

- Training program and Certificate courses at graduation level to be introduced as the department is more of job oriented
- To motivate the staff members in the self supporting stream UGC scale of pay may be recommended

CHAIRPERSON:

Dr. L Uma Maheshwari

Associate Professor

Department of Corporate Secretaryship

Anna Adarsh College for Women, Chennai

L. Umamaheswari
20-7-2017

MEMBERS:

1. Mr. Md. Akmal

Associate Professor & Head

Department of Corporate Secretaryship

The New College, Chennai

Md. Akmal
20/7/17

2. Dr. M. Kolangiyappan

Associate Professor

Department of Corporate Secretaryship

Pachaiyappa's College for Men, Chennai

M. Kolangiyappan
20/7/17

A. N. S. 20/7/17

Principal & Secretary

ETHIRAJ COLLEGE FOR WOMEN
Chennai - 8

THE ETHIRAJ COLLEGE FOR WOMEN, CHENNAI.

ACADEMIC AUDIT REPORT, JULY 2017.

DEPARTMENT OF GEOGRAPHY.

❖ **Syllabus:**

Syllabi is as per the UGC norms. However the bifurcation of subunits are not uniform. Papers may be revised based on latest UGC regulation.

❖ **Methodology of Teaching:**

ICT has been used for teaching and learning. 4 hours are sufficient for the given credit. The department 4 credit allied and 2 credit course. Classrooms are equipped with ICT facility and students are access to wi-fi facility. The library facilitates Computer access to the students.

❖ **Evaluation Pattern:**

The examiners were from reputed college. Questions fit to the aptitude of normal candidate. Q.P. spreads equally for all units. Since value valuation is followed, the valuation system is reliable.

❖ **Research Activities:**

As the department offers only allied courses, the research funding is nil.

❖ **Extension Services:**

Extension services at present was not carried out.

❖ **Infrastructure:**

only outdated, old, ruined maps were kept in the department

❖ **Healthy Practices:**

To cultivate the intention of appearing competitive examinations, Quiz, framing a short answers, short presentations were inculcated among the students

❖ **Strengths of the Department:**

Staff is the sole strength of the department. Other machine powers and space work-through is limited.

❖ **Areas to be Strengthened:**

Elaborate subunits in the syllabus have to be reframed as per latest UGC curriculum
Elective have to be offered to other departments
Library have to be strengthened with latest maps, aerial photos and with computing facilities as a separate lab. 4. Diploma/certificate course may be offered on GIS and Remote Sensing.

❖ Any other:

Based on the interaction with the students it is found that there is a demand for Geography course. Hence the college administration think over to start B.Sc Geography and Informatics under self financing stream

LIST OF MEMBERS

1. Dr. R. Jagannathan

Chair person,

Head of the Department,

Department of Geography,

University of Madras,

Chennai 5.

[Signature]
20.7.17

2. Dr. R. Bhavani

Subject Expert,

Associate Professor and Head,

Department of Geography,

Queen Mary's College,

Chennai - 4.

[Signature]
20/7/17

3. Dr. R. Vimala,

Subject Expert,

Head of the Department,

Department of Geography,

Presidency College,

Chennai - 4.

[Signature]
20/7/17

[Signature]
20/7/17

Principal & Secretary
ETHIRAJ COLLEGE FOR WOMEN
Chennai - 8

**ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)
(SELF SUPPORTING)**

ACADEMIC AUDIT 2017 – EVALUATION REPORT

Name of the Department: DEPARTMENT OF BUSINESS ECONOMICS (SS)

Report/ Suggestions/recommendations regarding

- **Syllabus**
 1. **MONETARY ECONOMICS**
 - To include NPA (Non-Performing Assets) in Unit-V
 2. **FISCAL ECONOMICS –I**
 - To include GST
 3. **FISCAL ECONOMICS –II**
 - To include NITI Aayog-functions and features in Unit-III
- **Methodology of Teaching**
 - Students are satisfied with the methodology of teaching. They are satisfied with the present methodology of teaching that is available in the Department.
 - Students also utilize the digital library and they are accessible to the computer lab for Statistics
- **Evaluation pattern**
 - The existing evaluation system is upto the mark
 - There is no need for any modification in the evaluation pattern
- **Research activities**
 - Staff members take part in research activities and are involved in presenting of research papers frequently.
- **Extension services**
 - Students have been actively involved in extension services
- **Infrastructure**
 - The available infrastructure facilities is satisfactory
- **Healthy Practices**
 - The Department has a well organized system
 - Staff –student relationship is very cordial
 - Students are exposed more to practical applicability of the subjects

- **Strengths of the Department**

- Staff members are dedicated to their work
- They admit meritorious students from various walks of life

- **Areas to be Strengthened**

- Field trips can be organized
- PPTs can be used once a week
- One hour can be exclusively allotted for panel discussion for current issues


- **Any other**

- Sports activities can be extended to all students apart from sports students

Names of the members with designations and signature

Chairperson:

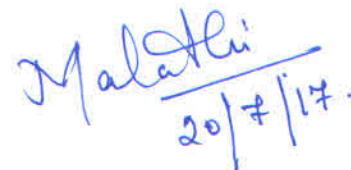
Dr.A.L.Hamsa
Associate Professor & Head-in-charge
Post Graduate & Research Department of Economics
New College,Royapettah
Chennai - 600 014 .
Mail ID: alhamsa1962@gmail.com
Phone No. 9444025497


 20/7/17

Members:

1. Dr.K.Ramesh
Associate Professor,
P G Research Department of Economics
Presidency College,
Kamarajar salai,
Chennai 600 005.
Mail ID: ramesh67_k@yahoo.com
Mobile No:9445109884
2. Dr.K.Malathi (University Representative)
Assistant Professor,
Department of Economics,
University of Madras,
Chennai -600 005.
Mail ID: malathisharan10@gmail.com
Mobile No. 99403 00777

 20/7/17
(K-Ramesh)

 20/7/17


Principal & Secretary
ETHIRAJ COLLEGE FOR WOMEN
Chennai - 3

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)
(AIDED AND SELF SUPPORTING)
ACADEMIC AUDIT 2017 – EVALUATION REPORT

Name of the Department: DEPARTMENT OF COMPUTER SCIENCE

Report/ Suggestions/recommendations regarding

- **Syllabus**

The Course Structure is well covered as per TANSICHE Norms. Innovations have been adopted and are currently being implemented both in Theory and Practicals. Credits have been equally allotted and Lecture and Practical hours are well balanced. A total of 139+1 credits have been allotted. CBCS has been implemented.

- **Methodology of Teaching**

The following teaching methodologies are adopted:

- ✓ LCD PROJECTOR
- ✓ CHALK AND BOARD
- ✓ DEMO IN THE LAB
- ✓ SEMINARS
- ✓ GROUP DISCUSSION
- ✓ POWERPOINT PRESENTATION

Individual Smart classroom for the department to be included.

The Students are very much satisfied with the teaching methodologies. Classrooms have ICT facility and the campus is WI-FI enabled. The College has a well established library with good collection of books and periodicals. The students also utilize the library facility. Feedback is obtained from the students periodically.

- **Evaluation pattern**

Evaluation Methodology is appreciated due to the wide spread of examiners from various Institutions. The evaluation system is highly reliable as double valuation is being followed. The Pass Percentage is high and stands proof.

- **Research activities**

The Committee recommends the staff members and the students to:

- ✓ Apply major and minor projects through funding agencies.
- ✓ Convene National and International Conference Workshops and hence motivate the students towards research.

- **Extension services**

Extension services described by the college are being practiced.

- **Infrastructure**

Available infrastructure is adequate.

- **Healthy Practices**

- ✓ Attendance is consolidated and absentee note for every student is maintained.
- ✓ Ward Card is maintained.
- ✓ Mentoring is done for the students.
- ✓ Peer teaching group.
- ✓ Visit to Schools in rural areas creating awareness about computer.
- ✓ Seminars given by eminent persons from IT industry.

- **Strengths of the Department**

- ✓ Online Admission was automated with the help of the vendor and it has been assisted by the staff members.
- ✓ College Union Election's was programmed by the department.
- ✓ Entire College student feedback is computerized
- ✓ Aptitude test computerized for English department
- ✓ Maintenance of Website
- ✓ Pass percentage – 99%
- ✓ The Department Annual Association "CHIP-IN" is being conducted to make present generation aware of the current trends in IT Industry.
- ✓ Dedicated Staff members with good feedback from students. Most of the staff members pursuing their research work.

• **Areas to be Strengthened**

- ✓ Research
- ✓ Related Conference and Workshop

• **Any other**

Recommendations given by the student's:


- ✓ Drinking water facility is not adequate
- ✓ One Classroom needs one extra fan
- ✓ No Ventilation in language classroom
- ✓ No water in restrooms sometimes
- ✓ Lunch duration is not sufficient
- ✓ College Timings to be changed from 11.30 am to 5 pm to 10 am to 3.30 pm (as it would be convenient for them to attend various courses outside the college campus)
- ✓ Separate Cultural programmes for each year as the college auditorium capacity is not adequate.

The Academic Audit committee appreciates the work of the staff and the students of the department and congratulates them for all their endeavors. We wish them the very best in future.

Names of the members with designations and signature


Chairperson:

Dr.(Mrs). Ananthi Sheshasaayee
Associate Professor and Head
PG&Research Department of Computer Science
Quaid-E-Millath Govt. College for Women(A)
Chennai-02.


Dr.(Mrs). ANANTHI SHESHASAYEE, M.A., M.Phil., Ph.D., PGDET,
ASSOCIATE PROFESSOR & HEAD
PG & RESEARCH DEPT. OF COMPUTER SCIENCE,
QUAID-E-MILLATH GOVT. COLLEGE FOR WOMEN (A)
ANNASALAI, CHENNAI - 600 002

Members:

1. Dr.(Mrs).K. Shyamala
Associate Professor
PG&Research Department of Computer Science
Dr. Ambedkar Govt. Arts College(A)
Chennai-39.


Dr. (Mrs) K. SHYAMALA, M.Sc., M.Phil., Ph.D., MBA,
ASSOCIATE PROFESSOR
PG. & RESEARCH DEPT. OF COMPUTER SCIENCE
Dr. AMBEDKAR GOVT. ARTS COLLEGE (AUTONOMOUS)
VYASARPADI, CHENNAI - 600 039

2. Mrs. S. Leelalakshmi
Assistant Professor
Department of Computer Science
Queen Mary's College(A)
Chennai-04.


Mrs. S. LEELALAKSHMI, MCA., M.Phil.,
Assistant Professor
Department of Computer Science
Queen Mary's College (Autonomous)
Chennai - 600 004


Principal & Secretary
ETHIRAJ COLLEGE FOR WOMEN
Chennai - 8

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)

MCA DEPARTMENT

ACADEMIC AUDIT REPORT - JULY 2017

M.Phil Computer Science

The academic audit of the MCA Department – M.Phil Computer Science programme conducted on 20th July 2017 at 9.30 AM in the MCA Department, I Floor, Campus II to scrutinize the various academic activities of the M.Phil programme in accordance with the guidelines prescribed by the Ethiraj College for Women (Autonomous).

The following were passed by the members present

The Board Scrutinized the Curriculum design & Syllabus. Evaluation. Teaching – Learning Methodology, Research and Other Activities and suggestions were given.

MEMBERS PRESENT

4. Prof. Dr. Gladis

Head, Department of Computer Science,
Presidency College,
Chennai-05.


20/7/17
Chairperson

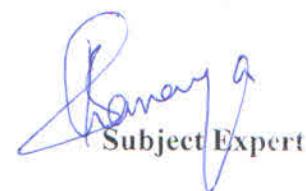
5. Dr. R. Kalaimagal

Asso. Professor,
Department of Computer Science,
Govt. Arts College for Men,
Nandanam, Chennai-35.


Subject Expert

6. Dr. B. Lavanya

Asst. Professor,
Department of Computer Science,
University of Madras,
Chennai-05.


Subject Expert

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)
MCA DEPARTMENT

ACADEMIC AUDIT REPORT

20th July 2017

CURRICULUM DESIGN & SYLLABUS

M. Phil Computer Science

The Paper II may be framed with advanced trends in the field of Computer Science for the first two units, with mathematical and statistical analytical models as third and fourth unit and tool learning as fifth unit.

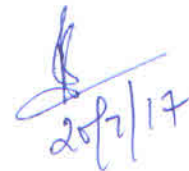
The Guide of the scholar may be provided with the freedom of framing the syllabus for Paper III based upon the interest and base paper chosen by the student.

RESEARCH ACTIVITIES:

Faculties are encouraged to take up research projects from various funding agencies. It is suggested that the management may provide a small incentive to the staff member if they publish papers in journals (colleges can fix the standard). It is suggested that the Department arrange conferences / Workshops (National or International level) so that the students and staff are intellectually benefited by the meet of intellectuals from various places.


20/7/17


20/7/17


20/7/17


Principal & Secretary

ETHIRAJ COLLEGE FOR WOMEN

Chemical - 3

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)
(AIDED AND SELF SUPPORTING)
ACADEMIC AUDIT 2017 – EVALUATION REPORT

**Name of the Department : Department of Bank Management & Post Graduate
Department of Banking and Insurance Management**

Report/ Suggestions/recommendations regarding

• **SYLLABUS**

- The syllabus being updated with recent developments is appreciated.
- The curriculum design and syllabus is in confirmation with UGC pattern.
- Introduction of Direct Taxation in UG level was well appreciated.
- The members were highly appreciative of having a practical paper on Entrepreneurship.
- The ratio of lecture hours and practical papers are also adequate for both UG and PG.
- The members suggested the inclusion of Industry Expert in the Board of Studies to strengthen the Curriculum.
- The paper titled Quantitative Techniques which is offered as an Elective in first semester of PG can be offered as a major subject.
- Board Members suggested for a paper on GST and also include ITR forms, 26AS and Filing of Tax Returns, e-Verification in the Income Tax paper.
- Delete “Discount on Issue of Shares as per the new regulations”.

• **METHODOLOGY OF TEACHING**

- The Members appreciated the teaching methodology adopted by the teachers especially the usage of Scrap Books and Collage.
- ICT teaching methodology is being adopted in teaching.
- Special mention on paper presentations and other presentations at National and International levels by students of the Department.
- LCD fixed in class rooms were well appreciated. Should fix it in all class rooms.
- To subscribe Journals related to Banking and Insurance.

- Students should be encouraged to avail more of **digital library facilities**.

- **EVALUATION PATTERN**

- Double Valuation pattern is credible.
- Suggested to have a Question Bank to prepare Internal questions.
- Existing question paper pattern for theory and problem papers are appreciated.

- **RESEARCH ACTIVITIES**

- The Department initiative of organizing International Conference every year is laudable. The students and staff are getting the opportunity to disseminate and share knowledge.
- Department also released International Journal with high Impact Factor.
- Another two days International Conference in collaboration with reputed institutions is in planning stage for the month of January.
- Seven staff members have completed Ph.D and three are pursuing.
- The Department should take steps to avail funds from external agencies.
- Students should be encouraged and be given opportunity to pursue serious research.

- **EXTENSION SERVICES**

- Students of the Department are active members of various Extension Clubs of College like Rotaract, Red Ribbon Club, E-Cell, Citizen Consumer Club and are getting the chance to display leadership skills.
- Department is also giving an opportune arena for the intellectual growth of students.

- **INFRASTRUCTURE**

- Infrastructure of the Department is very good.

- **HEALTHY PRACTICES**

- **Initiative taken by the Department to support the Government by providing Aadhar Card to the students, teaching and non-teaching staff.**
- The book bank maintained by the Department is helpful for the poor and needy students.
- Remedial classes are organized for weak students.

- Another major area of appreciation is the extension activity of the Department “**Endrum Punnagai**” which provided the students an opportunity to enhance life skills through different programmes to the students of **Chennai schools**.
- **BANCO journal** provides a platform to students to exhibit their writing skills in the field of Banking and Insurance.
- Student mentors to aid the slow learners.
- Evaluation of staff by students every semester and feedback provided.

• **STRENGTHS OF THE DEPARTMENT**

- **UGC Minor Project** sanctioned to the staff member of the Department is the key strength.
- **Out of 13 staff members in the Department, 7 being conferred with PhD degree and 3 enrolled for PhD programme is highly appreciable.**
- Another major strength of the Department is the publication of **International Journal** with **p-ISSN and e-ISSN** number and with high **Impact Factor of 2.415**.
- The Department **organizes International Conference** year after year on contemporary issues related to Banking, Insurance and Business.
- The **47 research publications in Peer-Reviewed International Journals**. Proceedings of the **International and National** with **ISSN and ISBN** in three years adds strength.
- Staff member has won **Best Paper Award in International Conference**.
- Faculties of the Department are **guiding research projects** of 140 students in UG level and 40 students in PG level every year.
- Staff members are representing the Department in other institutions as **Resource Person for Academic Audit and Board of Studies**.
- **Two students were selected for Paid Internship in companies like Deloitte and four students received Offer Letter in Deloitte during their course of study.**
- The final year UG and PG students are **trained on SPSS package** every year to strengthen the research interest.
- The **students** are given the prospect of organizing and attending **Seminars, Workshops etc.** to keep themselves up-to-date with current happenings in the Banking and Insurance sector and Economy as a whole.

- **Panel Discussion** by the students are highly valued.
- **ED Bazaar** organized by the Department every year which provides a platform for students to exhibit their **entrepreneurial skills is considered to be a major strength.**
- Students participate in all **extension, co-curricular and extra curricular activities.**

- **AREAS TO BE STRENGTHENED**

- Staff members who have completed Ph.D should apply for Research Supervisors in respective discipline.
- Students to be reassured the importance of research oriented learning.
- The Department should attempt to enter into International linkages.

- **ANY OTHER**

The committee members met the students in their respective classes and took their views about the Department and the College. Positive feedback were given on faculty, teaching, mentoring, infrastructure, extension activities, sports and extra curricular activities.

Currently 5 Accounting paper are offered, suggestion to include one more Accounting paper.


- **SUGGESTIONS AND RECOMMENDATIONS**

- To get elevated as a Research Department.
- To apply for UGC Major projects also.
- To arrange Student and Staff Exchange Programs (Countries like Korea, Australia etc.).
- The Department can institute a fund through which meritorious students can be awarded every year which would motivate the students.
- To subscribe for National and International journals.
- To encourage staff and students to publish books.
- One of the Board Member suggested to include 5 Marks for attendance to motivate the students to attend the class.

Names of the members with designations and signature


Chairperson:

Dr.J.Jayasankar
Associate Professor,
Department of Commerce
Head, Department of Bank Management
D.G.Vaishnav College, Chennai


Dr. J. JAYASANKAR M.Com., M.Phil., Ph.D.
Head and Advisor
B.Com (Bank Management)
D.G. Vaishnav College [Eve.]
Arumbakkam, Chennai - 600 106.


Members:

1. Dr.Hannah Frederick
Associate Professor
Research Department of Commerce
Madras Christian College
Chennai
2. Dr.Gayathri Harikumar
Head
Department of Accounting & Finance (Shift II)
Guru Nanak College
Chennai


Dr. Hannah Frederick, M.Com., M.Phil., Ph.D.
Associate Professor
Research Supervisor and Guide
PG and Research Department of Commerce
Madras Christian College (Autonomous)
Tambaram, Chennai - 600 059.


20/7/17

Dr. GAYATHRI HARIKUMAR
ACMA, MBA., M.Com.,
HEAD - B.Com (A & F) DEPT.
GURU NANAK COLLEGE (AUTONOMOUS)
CHENNAI - 600 042.


20/7/17
Principal & Secretary
ETHIRAJ COLLEGE FOR WOMEN
Chennai - 600 042

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)
ACADEMIC AUDIT 2017-EVALUATION REPORT

Name of the Department: BIOCHEMISTRY

• **Syllabus**

PG and UG syllabus meet the prevalent and requisite standards. During revision of syllabus, the UG syllabus may be framed with more specificity and target based to avoid over loading the Undergraduates.

• **Methodology of Teaching**

Latest techniques in Teaching methodology are being employed. More Guest lectures (1/month) may be arranged. Staff of the Department may deliver lectures on recent developments in other related papers.

• **Evaluation Pattern**

Evaluation pattern is satisfactory

• **Research activities**

Each faculty is expected to publish one research paper per year in Scopus indexed journals. Staff publishing papers in journals with impact factor above 2 may be rewarded.

• **Extension services**

Screening camps and awareness programmes may be arranged for the under privileged sections of the society

• **Infrastructure**

Adequate

• **Healthy Practices**

Career counselling may be arranged for the final year students every year. Inputs may be given to the students on financial assistance for higher studies. Successful alumnae can also be invited to address the students.

• **Strengths of the Department**

Staff of the department are versatile, energetic and focussed. Students of the Department have been recognised for their noteworthy performance in the institutions where they pursue their higher education.

• **Areas to be strengthened**

Paper publications and Research projects

• **Any other**

Arranging visits to leading hospitals and advanced clinical laboratories will help the Students to keep abreast with latest diagnostic techniques.

Biochemical aspects may be incorporated in the NME papers offered to other department

Name of the members with designation and signature

Chair person

Signature

Dr.S.Subramanian (University Representative)

S. Subramanian

Associate Professor

Department of Biochemistry

University of Madras, Guindy campus

Members

1. Dr.P.Sumathi

P. Sumathi
20.7.17

Assistant Professor

Department of Biochemistry

Queen Mary's College

2. Dr.A.Purushothaman

Head & Assistant Professor

A. Purush
20.07.2017

PG and Research Dept of Biochemistry.

Mohammed Sathak College of Arts and Science

A. N
20/7/17

Principal & Secretary

ETHIRAI COLLEGE FOR WOMEN

Chennai - 8

ETHIRAJ COLLEGE FOR WOMEN
DEPARTMENT OF MICROBIOLOGY
ACADEMIC AUDIT REPORT

Curriculum design and syllabus:

The syllabus structure for the UG and PG courses confirm to the UGC pattern and the frame work of the syllabus is well appreciated. Suggestions were given to specify recently emerging diseases in Medical Microbiology papers and to include recent publications for references. Inputs were given to invite faculty from other disciplines to handle soft skill classes. Faculty from Management Studies for handling Essentials of Entrepreneurship paper and Mathematics faculty for handling Computing Skills paper. The syllabus is framed so as to include sufficient hours for practical work and theory classes and offer appropriate credits.

Evaluation:

The department invites qualified faculty as examiners for End-Semester valuation and the system of valuation is very much reliable.

Suggestions:

Interaction with students revealed satisfaction in the teaching methodology like lecture hours, experiential learning, role play, seminars and assignments. Inputs were also received from the students regarding provision of certain facilities like audio system for Power point presentation, project hours during the third semester of PG course, subject expert guidance for CSIR/NET exams. Students also requested for outstation industrial visits and placement in lifescience related industries. They also requested for more number of microscopes to be provided in the UG laboratory. Also the ambience and facilities in the UG laboratory must be improved and the laboratory to be renovated to accomodate regular activities of the practical classes. Students also requested for career guidance and insights regarding scope of Microbiology.

Research activity:

The members of academic audit are satisfied with the level of research activity and research projects undertaken by the department.

Dr.P. Suganthi,

Assistant Professor,

Department of Microbiology,

Dr.A.L.M.Post Graduate Institute of Basic Medical Sciences,

Chennai-113.

P. Suganthi

Dr.P. Saradhai,

Assistant Professor,

Department of Microbiology and Biotechnology

Presidency College,

Chennai-5.

P. Saradhai
20/7/17

Dr.P. Sumithra,

Head, Department of Microbiology,

Dr. MGR Janaki College of Arts and Science,

Chennai-28.

P. Sumithra
20/7/17

A. Nuth
20/7/17

Principal & Secretary

ETHIRAJ COLLEGE FOR WOMEN
Chennai - 8

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)

(AIDED AND SELF SUPPORTING)

ACADEMIC AUDIT 2017 – EVALUATION REPORT

Name of the Department : B.B.A

Report/ Suggestions/recommendations regarding

- Syllabus
 - Highly Commendable
 - In par with Industry requirements & University requirements.
- Methodology of Teaching

Present system followed is highly appreciable.
- Evaluation pattern

Existing System is good & effective.
- Research activities

It's in the initiation stage. The department has taken steps to tie-up with Industries.
- Extension services

Highly Commendable.
- Infrastructure

Excellent

Every class room can be a Smart Class Room.
- Healthy Practices
 - Outreach Programs are highly commendable.

- Records and documents maintained are commendable.
- Feedback system followed from the stake holders is good.
- It is observed students are highly motivated to participate in various International / National Conference / Symposiums

➤ Strengths of the Department

- Highly qualified & dedicated staff members in the dept.
- Interaction with all stake holders is excellent
- Attrition level is less among staff & students which is highly commendable
- Academic Performance of students is Excellent
- Excellent placement record
- Students placed in highly reputed companies
- Cordial & healthy relationships among alumni & students is found evident.
- Students participate in Curricular & Co-curricular activities and bring more laurels to the department.
- Students actively participate in the league & club Activities of the College and also held many posts.
- Constant Support & Encouragement by the Faculty is Observed.
- A student belonging to batch 2015-2018 is selected for the student Transfer program of Concordia College, New York.

➤ Areas to be Strengthened

- Suggesting for MOUS & industry linkages

- To organize National /International conference/symposiums/seminars/workshops in association with other Departments.
- Any other
- Department can take efforts to upgrade to P.G .Department
 - Consultancy Work can be undertaken by the Faculty if feasible.

Names of the members with designations and signature

Chairperson:

- Dr. Ananthi
Head & Assistant Professor
Department of BBA
Dr Ambedkar College of Arts & Science

N. Ananthi
20/7/2017

Members:

- Dr Firdouse Jahan
Head & Associate Professor
Department of BBA
JBAS College for Women
- Mrs Uma Raman
Head & Assistant Professor
Department of BBA
GSS Jain College

Firdouse Jahan
20/7/17

Uma Raman
20/07/19

A N 20/7/17
Principal & Secretary
ETHIRAJ COLLEGE FOR WOMEN
Chennai - 8

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)
REPORT OF ACADEMIC AUDIT 2017
DEPARTMENT OF PSYCHOLOGY

I. Curriculum:

1. Yes. The course structure conforms to the UGC pattern. It is comprehensive and well-structured.
 - The inclusion of Survey Research and the Case Studies is very much appreciated, as it helps them to acquire and apply research and applied skills.
 - With regard to the references cited e-sources can be included.
 - Based on the students feedback, it is suggested that a course on application of Psychology in various fields can be introduced for the final year students. This paper can be included instead of Applied Social Psychology offered in Semester VI.
2. The subjects opted under Non-Major Electives such as Managing Emotions , and Improving Study Skills are highly relevant to the student community. Periodic syllabus review and revision is being carried out . However, in 2015 changes were brought out only for the first year of the batch 2015-2018. Later , revisions were brought in during the second year of the study. The committee suggests that the course profile should be submitted to the students at the time of admission and changes should not be made during the period of the study.
3. Adequate hours have been allotted for Practical classes. It is suggested that 2 more tests/experiments may be included in the syllabus.
4. Yes. Sufficient number of lecture hours are provided to complete the syllabus.
5. Choice Based Credit System is given only for NME courses. The Department can consider in providing options for the elective courses, and the subsequent workload can be managed by the Guest Faculty.
6. $139+1 = 140$ credits.

II. Teaching Methodology

7. Besides Lecture, various methods such as role plays, presentation of case-studies, Group Discussion, playing videos, projects and guest lectures are used to enhance the teaching learning process.
8. The students are very satisfied with the teaching methodology, and they found the classes to be highly interactive.
9. ICT facility is available in only 1 classroom for the first floor. This is a common facility. An additional LCD can be procured by the Department as currently only one is available in the Department.
10. The wi-fi facility available for the faculty members can be extended to the students also.
11. Reference available in the department library is sufficient for the undergraduate level.
12. The students are not aware of the facility.
13. The teachers get informal feedback (oral) from the students. Apart from this, the students provide feedback about the faculty members and the course at the end of the semester.

III. Evaluation pattern

14. Yes. Minimum of 5 years of teaching experience should be the criteria for inclusion as panel of examiners.
15. It is balanced. It is suggested that objective type questions such as filling in the blanks, match the following and multiple choice can be included in the CIA and End Semester Examinations.
16. The necessary guidelines are provided to the paper-setters.
17. Yes. It is reliable. Inclusion of classroom participation of 10 marks is appreciated.

IV. Research Activities:

18. Yes. The college sanctions funds to the Department for undertaking research , purchase of laboratory equipments and books and journals.
19. NIL. As Psychology is a social science discipline, the department can benefit from FIST grant allocation.
20. Yes. The department has organized one National level seminar in 2016 and two state level workshops in 2014 and 2016.

Best Practices:

The Department Association -Synergy is very active , various workshops and guest lectures are carried out as part of their activities. Publication of annual magazine by this association is highly commended.

Additional observation of the expert committee:

Based on the students feedback, it is suggested that adequate ventilation should be provided by fixing more fans in the classrooms. The existing metal arm chairs can be replaced by wooden tables and chairs as the students are finding the current seating arrangements inconvenient. Also, the students reported that CIA tests template can alternate between core and English/Language, as the current pattern of core tests being held consecutively is found to be very stressful. Paperwork and clerical work that faculty members are expected to carry out takes away their valuable time from academic pursuits. Hence, clerical support system can be provided to address this issue.


Dr. Waheeda Matheen

Chairperson


Ms. M. Kanchana

Subject Expert


Dr. Shahin Ahmed

Subject Expert

Place: Chennai

Date: 20.07.2017


20/7/17
Principal & Secretary

ETHIRAJ COLLEGE FOR WOMEN
Chennai - 8

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)
(AIDED AND SELF SUPPORTING)
ACADEMIC AUDIT 2017 – EVALUATION REPORT

Name of the Department : Visual Communication

B.Sc Visual Communication & M.A. Journalism and Communication

Report/ Suggestions/Recommendations regarding

- **Syllabus**
 - 2 D Paper should be made compulsory
 - Employability papers need to be increased
 - Communication skills and Bridge courses may be increased
 - Mobile Journalism can be included as a subject in the PG Syllabus

- **Methodology of Teaching**
 - Industrial visits may be increased in all the subjects. It may be a long visits or more one day visits within Chennai
 - Case studies and Demonstrations to be incorporated

- **Evaluation pattern**
 - PG Question paper pattern for 20 marks may be changed

- **Research activities**
 - Encourage faculty members to pursue Ph.D

- Research Projects, Participation in conferences and publications need to be increased.
- **Extension services**
 - Communication / Media based extensions, outreach programmes for creating awareness and behavior change can be incorporated
- **Infrastructure**
 - TV DTH, Newspapers, Magazines may be subscribed to prepare the students to do news analysis
 - Permanent Projectors to be installed in labs, studios and classrooms
 - Fan and lights to be installed in the classroom
 - Film screening theatre with necessary equipments to be provided
- **Healthy Practices**
 - Students need to do media content analysis and present it before the industrial experts
 - Tie ups with consulates & agencies can be arranged for the development
- **Strengths of the Department**
 - Studios, softwares, faculty members, location and students
- **Areas to be Strengthened**
 - Latest softwares like In design need to be used.
 - Mevo Camera with Drone to be purchased.

- Teaching staff number needs to be increased.
- Staffs to be sent for Orientation and Refreshers programs.
- **Any other**
 - Technical staffs for teaching technical subjects need to be recruited.
 - Community Radio may be started.

Names of the members with designations and signature

Chairperson:

Dr. Jai Shakthivel

Assistant Professor
Department of Journalism & Communication
University of Madras
Chennai 600005
Phone no :9841366086
Email id: ardicxclub@yahoo.com

Members:

L. Dr.S.Arulchelvan

Assistant Professor
Department of Media Sciences
College of Engineering Guindy
Anna University
Chennai 600025
Phone no:9444819958
Email id: arulchelvansriram@gmail.com

A. N
Principal & Secretary

ETHIRAJ COLLEGE FOR WOMEN
Chennai - 8

2. Mr. Muruganandham

Assistant Professor
Department of Media Studies
St. Thomas College of Arts and Science
140/6 St. Thomas Nagar
AKR Road
Koyambedu
Chennai 107
Phone: 9840372759
Email id: e.muruganandam@gmail

E. mgp
20/7/17

A. Nand
20/7/17

Principal & Secretary

ETHIRAJ COLLEGE FOR WOMEN
Chennai - 8

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)
(AIDED AND SELF SUPPORTING)
ACADEMIC AUDIT 2017 – EVALUATION REPORT

Name of the Department : PG Department of Human rights and Duties Education
Report/ Suggestions/recommendations regarding

- **Syllabus**

As per UGC and well laid out. It is relevant. Since Human Rights violations are coming into public view at different points of time and in divergent areas of human activity, such emerging ones are to be included at the time of revamping the syllabus. To concentrate on social media and cyber crimes.

- **Methodology of Teaching**

Very structured and well researched methodology is adopted. One to one teaching / personal touch given for slow learners and differently abled is good.

- **Evaluation pattern**

Seems good and is satisfactory, but to keep working on it to better it.

- **Research activities**

To be seriously pursued. Faculty to go in for research projects- major and minor. Department to have full fledged research and can introduce M.Phil and PhD (both full time and part time). Research publications to be done by faculty.

- **Extension services**

Students going to field work with or without faculty should give relevant details along with photos, which are to be displayed in the Department board and in the department newsletter, collage of photos of activities every year to be maintained.

- **Infrastructure**

To have smart class rooms

To have bigger notice boards outside the department and in the classrooms. To put up posters of achievements of faculty and students in the Department and classrooms.

- **Healthy Practices**

Continuous assessment

Compulsory internships

Placements

Counselling/ Mentorship

Creating Awareness through short films, street plays, puppet shows etc.

- **Strengths of the Department**

Qualified and committed staff

Enthusiastic and well mannered students

Interested in developing and strengthening the department

Encouraging students from different stream and differently abled

- **Areas to be Strengthened**

Research activities – Mphil/ PhD

To introduce UG course

Strengthen the Department library

Record important achievements every year and to file.

Sensitisation programs to be increased

- **Any other**

To go in for department publications

Students assignments and projects to be Compiled and published every year

Faculty too to contribute publications and to get membership in various state/ national/ international bodies.

Names of the members with designations and signature

Chairperson:

DR. SARWANI

(University Representative)

Professor and Head,

Dept of Interdisciplinary Studies

Tamil Nadu Dr. Ambedkar Law University

Sarwani
20/7/2017

Members:

1. DR. K. USHA

Head and Associate Professor

Dept. of Public Administration,

Anna Adarsh College for Women

Anna Nagar, Chennai-40.

K. Usha
20.07.2017

2. DR. MALLIKA

Head and Associate Professor

Dept of Political Science

SIET college

Teynapet Chennai

A.S. Mallika
20/7/2017

A. N. S.
20/7/17

Principal & Secretary

ETHIRAJ COLLEGE FOR WOMEN
Chennai - 3

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)
(AIDED AND SELF SUPPORTING)
ACADEMIC AUDIT 2017 – EVALUATION REPORT

Name of the Department : B.C.A

Report/ Suggestions/recommendations regarding

- **Syllabus**

1. Digital and Microprocessor Theory and lab can be shifted from Semester II to Semester I and “Programming in C” Theory and lab can be shifted from Semester I to Semester II.
2. JDBC concepts in “Programming in Java” can be included.
3. Students suggested that Python Programming and Big Data to be introduced.
4. Theory/ Lab paper for mobile applications can be introduced.

- **Methodology of Teaching**

1. ICT enabled classrooms can be provided

- **Evaluation pattern**

1. Choices can be introduced in Part-A section for End Semester Examination.

- **Research activities**

1. Refereed Journal Subscription can be provided for the department

- **Extension services**

1. Adequate

- **Infrastructure**

1. Licensed softwares to be used.
2. Separate Lab can be provided for this department.

- **Healthy Practices**
 1. Adequate

- **Strengths of the Department**
 1. Organizing Certificate courses
 2. "Term Paper and Seminar" helps the students to be updated with the current trends.
 3. Proposal to organize a Workshop/Seminar in this academic year.

- **Areas to be Strengthened**
 1. Elective courses to be introduced in their curriculum

- **Any other -**

Names of the members with designations and signature

Chairperson:

Mrs. K. TamilSelvi, M.C.A., M.Phil.,
Assistant Professor in Computer Science,
Bharathi Women's College, Chennai – 108.

K. Tamil Selvi 20/7/17
K.TAMILSELVI, MCA.,M.Phil.,
Assistant Professor,
Department of Computer Science,
Bharathi Women's College,
CHENNAI - 600 108.

Members:

1. Dr. Sumathy Kingslin, M.Sc., M.Phil., Ph.D,
Associate Professor,
PG and Research Department of Computer Science,
Quaid-E-Millath Govt. College for Women,
Chennai – 2.

2. Ms. J. Serin,
Associate Professor,
Department of Computer Science,
Women's Christian College,
Chennai – 6.

Sumathy 20/7/17
Dr.(Mrs.) SUMATHY KINGSLIN, M.Sc., M.Phil., Ph.D.
ASSOCIATE PROFESSOR
PG & RESEARCH DEPT. OF COMPUTER SCIENCE
QUAID-E-MILLATH GOVT. COLLEGE FOR WOMEN (A)
ANNA SALAI, CHENNAI - 600 002

J. Serin 20/7/17
**DEPARTMENT OF
INFORMATION TECHNOLOGY
WOMEN'S CHRISTIAN COLLEGE
CHENNAI - 600 006.**

A. N 20/7/17
Principal & Secretary
**ETHIRAJ COLLEGE FOR WOMEN
Chennai - 6**

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)

(SELF SUPPORTING)

ACADEMIC AUDIT 2017 – EVALUATION REPORT

Name of the Department: B. Com HONS

- **Syllabus.**

The curriculum framework for B. Com (Hons) program confirm to UGC pattern, TANSHE guideline and University of Madras regulations as regards Course Structure, Credits, Lecture hours etc.

The Syllabus has been restructured to meet industry requirements. In certain subjects like

B. Com Hons

1. Case study should be a compulsory question for all subjects including problem oriented papers.
2. Banking – Units to be reorganised.
3. Indirect Taxation to be changed to meet the new GST regulations.
4. Business Policy and Environment paper to be renamed as Business Environment.
5. In Research Methodology Steps in Research Process and Review of Literature to be included in Unit 1 and Pilot Study, Reliability and Validity to be included in Unit II.
6. In Principles of Insurance Grievance Redressal and Insurance Ombudsman to be included.
7. In Contemporary Marketing – Digital Marketing to be included in Unit V and 7Ps of Service Marketing to be included.
8. In Income Tax - e-filing to be included

- **Methodology of Teaching**

- a) All Teaching methodology followed is good.
- b) All classroom should have either ICT facility or be a smart classroom.
- c) Case study analysis can be incorporated for all papers. Industry Experts should be invited for the same.
- d) Group discussion and Role Play and Visual Aids can be introduced.

- **Evaluation Pattern.**

- a) Examiners selected are from reputed institutions.
- b) A question on Case Study can be introduced in all the subjects.
- c) Template of question paper is well organised.

- d) Both Internal and External Examiner should not meet. If there is a difference of 15 Marks, third valuation should be arranged for.

- **Research Activities.**

Management can enhance the grant given for research project for Self Financed Stream.

- **Extension Services**

Extension Services are good.

- **Infrastructure.**

- a) Adequate classroom with required furniture is available. More laptops can be given to staff to have ICT enabled teaching.
- b) Digital Space can be introduced as e-library resource for all subjects.
- c) Adequate computers are available for the students.

- **Healthy Practices**

- a) Staff Work Diary is maintained properly.
- b) Student Mentoring is done effectively.

Strength of the Department:

- a) CSR activities of the Department is highly appreciated.

Areas to be Strengthened:

- Students should be sent for internship only in Listed Companies, Manufacturing Companies, Audit Firms with whom MOU has been signed.
- More MOUs should be signed for the same.
- Mere Library reference books and text books can be purchased and given to students.

Any other

- i. Change in Shift II timings to 12:30 p.m. to 5.30 p.m. to enable students to attend professional and other courses.
- ii. Industrial Visit to be arranged
- iii. Vacancies to be filled up.

Name of the Members with Designation and Signature:

Chairperson:

**Dr. R. Savithri,
Head, Research Department of Commerce,
S.D.N.B. Vaishnav College. Chennai – 600 044.**

R. Savithri
20/7/17

Dr. R. Savithri, M.Com., M.Phil., Ph.D.
Research Guide & Supervisor,
Associate Professor & Head, Department of Commerce,
S.D.N.B. Vaishnav College for Women,
Chromepet, Chennai - 600 044.

Members:

1. **Dr. Rajarajan, Vanjeko,
Associate Professor of Commerce
Pachaiyappa's College, Chennai – 600 030**

R. Rajarajan Vanjeko
20/7/17

2. **Dr. Anila Mathews,
Associate Professor of Commerce,
Anna Adarsh College, Chennai – 600 040**

Anila Mathews
20.07.2017

A. N 20/7/17

Principal & Secretary

ETHIRAJ COLLEGE FOR WOMEN
Chennai - 8

ETHIRAJ COLLEGE FOR WOMEN

MBA DEPARTMENT

ACADEMIC AUDIT REPORT 2017 – 20.07.2017

• Syllabus

The syllabus is contemporary and also matching with industry requirements. Direct study courses like Business Analytics, Apparel Design, Shipping and Logistics Management, Social Enterprise Management are more useful to student community to get placement. CBCS system is an advantage to the syllabus and yardstick to measure students performance.

• Methodology of Teaching

The present teaching methodology and pedagogy is quite good. Faculty is following case study method in various functional areas which are more critical issues in industry. Video discussion is also followed here. Now the students are encouraged to go to fieldtrip at the end of every week. In this aspect the students are motivated to intern in multinational corporations and blue chip corporates. It enables to enhance the students industry exposure.

• Evaluation pattern

The current courses are evaluated by qualified faculty from reputed educational institutions. System followed on in the department is excellent. Guide from corporates also evaluated the student's performance in different parameters is appreciated one. The students have internal evaluation for field work. Overall the evaluation process is very good.

• Research activities

Faculties are encouraged to send proposals to ministry of HRD, ICMR, ICSSR and so on. Faculty of Management studies has initiated lifting research proposal to various funding agencies like UGC and AICTE .This type of initiatives would be appreciable . In additional to that every Management student does corporate project which enable them to sort out the solution for the corporate problems.

•Extension services

Consultancy activities and Market research may included at the Micro level. Social projects and community projects are done by the MBA students.

• Infrastructure

Air conditioned class rooms are to be provided to the students on par with B school standard. Books and Journals reference is one of major part of MBA curriculum. Hence management has to provide Air condition facilities in the Library. Adequate number of books & Journals are available in the library according to the students intake.

•Healthy Practices

The students have regular interaction with industry people through field work, Industry visit and Guest Lectures. Student mentoring system helps to face the competitive world. Club activities through MMA, Business standard, ISTD, ICTACT, Business line are done. For Physical fitness of students, YOGA classes are conducted regularly.

•Strengths of the Department

All the faculties in the department are well qualified as per UGC and AICTE norms. In addition to that all faculties are either NET or SLET qualified except one faculty, remaining faculties are Ph.D holders. The head of department is approved research supervisor in University of Madras. Others may be encouraged to get Guideship. The MBA department has associated with various professional bodies like MMA,CII, ICTACT. ISTD, AIMS. The head of the department is a member in University of Madras Board of Studies and Madras school of Social work. She has served in many inspection committee in university of madras, member of youth forum, internal audit member for D.G Vaishnav College. Dr.D. Gomthy and Dr. P.Jayalakshmi has acted as resource person for various activities. Industry institute interaction is quite satisfactory including industry visit, field trip, internship & mentoring.

• **Areas to be Strengthened**

Faculty are to be motivated to publish more number of articles in referred journal. Faculty should involved more in training & consultancy activities. Faculty and students are to be motivated to involve more in social relevant projects.

• **Any other**

Most of the faculty members are well qualified. So the department may follow cadre system as per AICTE & UGC norms. It will fulfil the norms of Accreditation (NAAC).

CHAIR PERSON

Dr.K.Maran
Professor & Director
Sai Ram Institute of Management Studies
Sri Sai Ram Engineering College
Chennai

adboe
20/07/17

SUBJECT EXPERTS

1. Dr.K.Jawahar Rani
Professor
MBA Department
St.Joseph's College of Engineering
Chennai:119

Email: jawaharrani@gmail.com

2. Dr. B. Devamaindan
Assistant Professor
University of Madras
Institute of Distance Education
Chennai : 600 005

B. Devamaindan
20.7.17

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)

MCA DEPARTMENT

ACADEMIC AUDIT REPORT - JULY 2017

The academic audit of the MCA Department conducted on 20th July 2017 at 9.30 AM in the MCA Department, I Floor, Campus II to scrutinize the various academic activities of the MCA programme in accordance with the guidelines prescribed by the Ethiraj College for Women (Autonomous).

The following were passed by the members present

The Board Scrutinized the Curriculum design & Syllabus. Evaluation, Teaching - Learning Methodology, Research and Other Activities and suggestions were given.

MEMBERS PRESENT

1. Prof. Dr. Gladis

Head, Department of Computer Science,
Presidency College,
Chennai-05.


Chairperson 20/7/17

2. Dr. R. Kalaimagal

Asso. Professor,
Department of Computer Science,
Govt. Arts College for Men,
Nandanam, Chennai-35.


Subject Expert 25/7/17

3. Dr. B. Lavanya

Asst. Professor,
Department of Computer Science,
University of Madras,
Chennai-05.


Subject Expert

ACADEMIC AUDIT REPORT

20th July 2017

CURRICULUM DESIGN & SYLLABUS

PG - MCA

Credits in the entire course may be evenly distributed with minimum of 45 credits per year. More weightage for any one year may be avoided. A self-study is suggested for the students in the fifth semester which will enable the student to improve their learning and presentation skills.

The syllabus is well appreciated as all new areas in the field of CS are introduced to the students. It is suggested that the Data Structure Practical may be introduced so that the students will be clear with the concepts that is highly fundamental building block for a Computer Science student. CBCS is followed to the fullest and students are happy with the practice. A total of 142 credits are offered and a change in the credit system is suggested, so that the lateral entry students will be benefited with less taxation.

EVALUATION:

A modification with the question paper pattern is suggested. Part B has only four questions with choice where five units have to be covered. It is recommended that 5 questions with internal choice may be given for students with equal importance for all five units. One unit can have a case study/program/problem based question as specified by the staff handling the paper, keeping in mind, the weightage of the unit. The valuation system can be well appreciated as 2 different examiners evaluate the papers and if there are discrepancies in the marks awarded, standard measures are followed to rectify it.

TEACHING-LEARNING:

It is recommended that minimum 50% of the classroom be provided with ICT facility. It is highly appreciated that staffs show cast video lectures for the students so that visual learning motivates them more towards academic. Students appreciate the department staff for their involvement and one to one interaction with students whenever needed. It is recommended that the library may be converted as a digital library. The students may be given login to access the

library enabling to have access to e-books and e-journals whenever they needed. Centralized feedback system from students is appreciated.

MCA LABORATORY:

Higher end servers are recommended to handle the latest technology like Oracle Net i, Hadoop, Open source lab, and Android Programming and web based technology. Lab may be partitioned into two with sliding glass partition. Systems purchased before 10 years are considered to be obsolete as they cannot handle the latest technologies and it's recommended to replace the entire systems with new systems. Up gradation of the existing systems should not be done.

It is a good and commendable practice that firewall is used in the Lab, so the students are controlled and monitored by the Lab-In-charge.

RESEARCH ACTIVITIES:

Faculties are encouraged to take up research projects from various funding agencies. It is suggested that the management may provide a small incentive to the staff number if they publish papers in journals (colleges can fix the standard) It is suggested that the Department arrange conferences / Workshops (National or International) so that the students and staff are intellectually benefited by the meet of intellectuals from various places. It is an appreciable practice in the Department that they take the students for industrial visit.

OTHERS:

It is recommended that the Department block is provided with a RO water plant. Job oriented certificate courses may be conducted by the Department other than the regular course which will improve the placement of students. It is also recommended that the job oriented courses are carried out with tie-up with industries.

To enhance the creative skills, intra and inter Departmental competitions can be arranged which will empower the managerial skills of the student other than their academic skills. Certificates may be provided to the students for their voluntary work.

It is the suggested that entrepreneurial skill development workshops / demonstration sessions can be arranged.

CONCLUSION

The Department follows a standard that is highly commented. Basic amenities in the Department are good but the infrastructure must be improved. Library is good but there is a vast scope of development. Student's placements in MNC's should be given more attention.

Faculty members are well experienced, qualified, and friendly and need more motivation in the form of incentives for their research based work.


20/7/17


25/7/17


20/7/17

A. Nandhini 20/7/17

Principal & Secretary

ETHIRAJ COLLEGE FOR WOMEN
Chennai - 8

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)

(SELF SUPPORTING)

ACADEMIC AUDIT 2017 – EVALUATION REPORT

Name of the Department: B. Com (Accounting and Finance)

• **Syllabus.**

The curriculum framework for B. Com (Accounting and Finance) program confirm to UGC pattern, TANSHE guideline and University of Madras regulations as regards Course Structure, Credits, Lecture hours etc.

The Syllabus has been restructured to meet industry requirements. In certain subjects like

B. Com Accounting and Finance

1. In Principles of Insurance Grievance Redressal and Insurance Ombudsman to be included.
2. Corporate Accounting II units to be reorganised.
3. Banking – Units to be reorganised.
4. Financial Management I and II units to be reorganised.
5. In Income Tax - e-filing to be included
6. Auditing Units to be reorganised.

• **Methodology of Teaching**

- a) All Teaching methodology followed is good.
- b) All classroom should have either ICT facility or be a smart classroom.
- c) Case study analysis can be incorporated for all papers. Industry Experts should be invited for the same.
- d) Group discussion and Role Play and Visual Aids can be introduced.

• **Evaluation Pattern.**

- a) Examiners selected are from reputed institutions.
- b) Template of question paper is well organised.
- c) Both Internal and External Examiner should not meet. If there is a difference of 15 Marks, third valuation should be arranged for.

• **Research Activities.**

Management can enhance the grant given for research project for Self Financed Stream.

• **Extension Services**

Extension Services are good.

- **Infrastructure.**

- a) Adequate classroom with required furniture is available. More laptops can be given to staff to have ICT enabled teaching.
- b) Digital Space can be introduced as e-library resource for all subjects.
- c) Adequate computers are available for the students.

- **Healthy Practices**

- a) Staff Work Diary is maintained properly.
- b) Student Mentoring is done effectively.

Strength of the Department:

The curriculum is Industry Oriented

Areas to be Strengthened:

- More Library reference books and text books can be purchased and given to students.

Any other

- i. Change in Shift II timings to 12:30 p.m. to 5.30 p.m. to enable students to attend professional and other courses.
- ii. Industrial Visit to be arranged
- iii. Vacancies to be filled up.

Name of the Members with Designation and Signature:

Chairperson:

Dr. R. Savithri,
Head, Research Department of Commerce,
S.D.N.B. Vaishnav College. Chennai – 600 044.

R. Savithri
20/7/17

Dr. R. Savithri, M.Com., M.Phil., Ph.D.
Research Guide & Supervisor,
Associate Professor & Head, Department of Commerce,
S.D.N.B. Vaishnav College for Women,
Chromepet, Chennai - 600 044.

Members:

1. **Dr. Rajarajan, Vanjeko,**
Associate Professor of Commerce
Pachaiyappa's College, Chennai – 600 030

R. Rajarajan Vanjeko
20/7/17

2. **Dr. Anila Mathews,**
Associate Professor of Commerce,
Anna Adarsh College, Chennai – 600 040

Anila Mathews
20.07.2017

A. N. V.
20/7/17

Principal & Secretary
ETHIRAJ COLLEGE FOR WOMEN
Chennai - 8