

**ETHIRAJ COLLEGE FOR WOMEN (Autonomous)**  
**Chennai – 600 008**

Affiliated to the University of Madras  
College with Potential for Excellence  
Re-accredited with A Grade by NAAC



**6.1.2. Decentralization and Participative Management**  
**STAFF DUTIES ALLOCATION**

**ETHIRAJ COLLEGE FOR WOMEN (Autonomous)**

Chennai – 600 008

Affiliated to the University of Madras

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**DUTY ALLOTMENT****Duties Allotment to the staff for the Academic year 2016 - 2017**

S.No	Portfolio	2016-2017	
1	Staff Council Secretary	Dr.D.B.Usharani	(Economics)
2	Staff Secretary	Dr. G.Caroling	(Chemistry)
3	Discipline Committee	Dr.Shakila	(Zoology)
4	Environment Club	Dr.S.Kavitha	(PBPB)
5	Tea Committee	Dr.Uma	(Economics)
6	Union Advisory	Dr. S.Malini	(Economics)
		Mrs.T.Punithavathy	(English)
7	College Bus	Dr.Leelavathy	(Chemistry)
8	Sports Committee	Dr.Padmini	(English)
		Dr.R.Padma	(Hindi)
		Dr. Adeline ?	(French)
9	Book Store	Mrs.Valarmathy	(Geography)
10	Staff Reserve Fund	Mrs.M.Mullai	(Maths)
11	Noon Meals Scheme	Mrs. T.Vennilasri	English
		Dr. M.Vijayalakshmi	(Tamil)
12	IQAC Members	Dr.Rennet Samson	(English)
		Tmt. A.V.Jhone Verjhula	(Physics)

**Principal**

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		Dr. Adeline	(French)
13	PTA Secretary	Dr.P.Shanthi	(Chemistry)
14	Indian Music	Dr.Ramadevi Sekhar	(Sanskrit)
		Mrs.Saisubbulakshmi	(Hindi)
15	OSA Secretary	Tmt.Rashmi subbiah	(Economics)
16	OSA Treasurer	Mrs. Anandhi	(Zoology)
17	UGC	Dr.S.Kothai	(Chemistry)
		Dr.Sumathi	(Economics)
18	Furniture	Dr.P. Vanitha	(Tamil)
19	Stationery	Mrs. Stella Sherry	(N & D )
		Dr.Valarmathy	Geography
20	Conduct of End Semester Exam	BBM	(Self-Supporting)
21	Valuation Department	Psychology & Viscom	(Self-Supporting)
22	MTC Bus	Mrs.T.Kausalya Kumari	(History)
		Dr.Sumantha Bai	(Zoology)
23	Class IV loan	Mrs.Anna Poorni	(Commerce)
24	Medical Fund for Class IV		
25	NCC	Mrs. Jegajothi	(Economics)
26	NSS	Dr.K.Navaneethalakshmi	(AZB)
		Ms. C. Prabavathi	(History & TTM)
27	CSS	Dr.Mangai	(English)
28	YRC	Dr.D.Leelavathy	(AZB)
29	Canteen Committee	Dr.Uma	(Economics)
		Mrs. Preethi	(English)
30	Library Committee	Dr. Poornima Nayak	Vice - Principal (Aided)
		Dr.Sheela Kirubakaram	(History & TTM)
		Dr.K.R.S.Girija Shyamsundar	(Head, Dept of

S. Kothai

Principal

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			Nutrition & Dietetics)
31	Website Committee	Ms.M.Latha Kumari	(English)
32	Finance Secretary (COE office)	Dr. Mrs.A.Mercy Ranjitham	(Chemistry)
33	Magazine Incharge	Mrs.B.Priyadharshini	(English)
34	Media Incharge	Dr. C.Vijayalakshmi	(Tamil)
35	College Day Prize	Biochemsistry	(Self-Supporting)
36	College Day logistics	BBA	(Self-Supporting)
37	Sports Day Prizes	BCA	(Self-Supporting)
38	Sports Day logistics	Human Rights	(Self-Supporting)
39	Academic Council	Mrs.Prema Sampath Kumar	(PBPB)
40	Dean of Students	Dr.A.S.Saranya	(Commerce)
41	Dean of Research	Dr.K.Revathy	(AZB)
42	University Representative Academic Council	Dr.Mrs. Sheela Kirubakaran	(History & TTM)
43	COE	Dr.Mrs.R.Hemalatha	(N & D)
44	Director of Women Studies	Dr.R.Mallika	(Tamil)
45	Certificate Course Incharge	Dr.Uma Gowri	(PBPB)
46	M.Phil Co-ordinator	Dean of Research	
47	Fine Arts		

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**Duties Allotment to the staff for the Academic year 2017 - 2018**

S.No	Portfolio	2017-2018	
1	Staff Council Secretary	Dr.Sujatha	(Commerce)
2	Staff Secretary	Dr.Kothai	(Chemistry)
3	Discipline Committee	Dr.Nirmala	(Tamil)
4	Environment Club	Dr.S.Kavitha	(PBPB)
5	Tea Committee	Mrs.C.Jayashree	(Economics)
6	Union Advisory	Dr.T.Punithavathy	(English)
		Dr.Bhavani Pazhani	(N & D)
7	College Bus	Dr.Asha	(Zoology)
8	Sports Committee	Dr.Prabha	(Maths)
		Dr.Lavanya	(Hindi)
		Dr.Sumithra Bai	(Zoology)
9	Book Store	Dr.Noornissa	(Zoology)
10	Staff Reserve Fund	Mrs.Manimozhi	(PBPB)
11	Noon Meals Scheme		
		Dr. M.Vijayalakshmi	(Tamil)
12	IQAC Members	Dr.Rennet Samson	(English)
		Dr.Saradha A	(Economics)
		Dr.Gokhulavani.G	(Chemistry)
		Dr.Lavanya	(Hindi)
13	PTA Secretary	Dr.D.B.Usha Rani	(Economics)
14	Indian Music	Dr.Ramadevi Sekhar	(Sanskrit)
		Dr.Srividhya	(Hindi)

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Principal

15	OSA Secretary	Dr.Padmini	(English)
16	OSA Treasurer	Dr.Mohanasundari	(Zoology)
17	UGC	Dr.Maragathavalli	(Corporate)
		Dr.G.Neelavathy	(Economics)
18	Furniture	Dr.P. Vanitha	(Tamil)
19	Stationery	Dr.Sivashankari	(Geography)
		Dr.Madhavi	Zoology
20	Conduct of End Semester Exam	Viscom &Comp.Sci	(SS)
21	Valuation Department	English	Aided
22	MTC Bus	Mrs.T.Kausalya Kumari	(History)
		Dr.Sivashankari	(Geography)
23	Class IV loan	Mrs.Anna Poorni	(Commerce)
24	Medical Fund for Class IV	Dr.Manimozhi	(History)
25	NCC	Capt.Shanthini	(Economics)
26	NSS	Dr.K.Navaneethalakshmi	(AZB)
		Dr.Uma	(Physics)
27	CSS	Dr.Mangai	(English)
28	YRC	Dr.D.Leelavathy	(AZB)
29	Canteen Committee	Dr.Muthumalai	(Tamil)
30	Library Committee		Vice - Principal (Aided)
		Dr.Prema Sampath	(PBPB)
31	Website Committee	Dr.Ramanadevika	(English)
		Dr.Praveena	(English)

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32	Finance Secretary (COE office)	Dr.Mullai	(Maths)
33	Magazine Incharge	Dr.B.Priyadharshini	(English)
34	Media Incharge	Dr. C.Vijayalakshmi	(Tamil)
35	College Day Prize	Maths	(SS)
36	College Day logistics	Psychology	(SS)
37	Sports Day Prizes	Maths	(SS)
38	Sports Day logistics	Human Rights	(SS)
39	Academic Council	Mrs.Prema Sampath Kumar	(PBPB)
40	Dean of Students		
41	Dean of Research	Dr.K.Revathy	AZB) Dean
42	University Representative Academic Council	Dr.Mrs. Sheela Kirubakaram	(History & TTM)
43	COE	Dr.Mrs.R.Hemalatha	(N & D)
44	Director of Women Studies	Dr.R.Mallika	(Tamil)
45	Certificate Course Incharge	Dr.R.Sumathi	(Economics)
46	M.Phil Co-ordinator	Dr.K.Revathi	(Dean)
47	Fine Arts	Dr. Rama devi Sekhar	(Sanskrit)
		Dr. Srividhya	(Hindi)
48	Orientation	Maths	Aided

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**Duties Allotment to the staff for the Academic year 2018 - 2019**

S.No	2018-2019		
	Portfolio	Name of the faculty	Department
1	Staff Council Secretary	Dr.Tmt. A.V.Jhone Verjhula	Physics
2	Staff Secretary	Dr.Tmt. B.Shyamala	Economics
3	Discipline Committee	Dr.Tmt.V.M.Suneela Shyam	Economics
4	Environment Club	Dr.Tmt.S.Kavitha	PBPB
5	Tea Committee	Dr.Tmt.Muthumalai	Tamil
6	Union Advisory	Dr.S.Malini	Economics
		Tmt.B.Priyadarshini	English
7	College Bus	Dr.Tmt.Asha	Zoology
8	Sports Committee	Dr.Tmt.R.Prabha	Mathematics
		Tmt.A.M.Sumithra Bai	Zoology
9	Book Store	Dr.Tmt.M.Noornissa Begum	Zoology
10	Staff Reserve Fund	Tmt.M.Annapoorni	Commerce
11	Noon Meals Scheme	Dr.Tmt.M.Vijayalakshmi	Tamil
12	IQAC Members	Dr.Tmt.Rennet Samson	English
13	PTA Secretary	Dr.Panjabi Mala Devidas	Commerce
14	Indian Music	Dr.Tmt.S.Sudha Parimala	Chemistry
15	OSA Secretary	Dr.Tmt.P.Padmini	English
16	OSA Treasurer	Tmt.L.Mohanasundari	Zoology
17	UGC		
		Dr.Tmt.G.Neelavathy	Economics
18	Furniture	Dr.P.Vanitha	Tamil

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19	Stationery	Dr.Tmt.M.Madhavi	Zoology
20	Conduct of End Semester Exam	Department of English	
21	Valuation Department	Department of Economics	
22	MTC Bus	Tmt.P.Thilagavathi	Chemistry
23	Class IV loan	Tmt.M.Annapoorni	Commerce
24	Medical Fund for Class IV	Tmt.M.Annapoorni	Commerce
25	NCC	Capt.Tmt.R.Shanthini	Economics
		Dr.Tmt.Deepa Rani	Zoology
26	NSS	Dr.Tmt.Navaneetha Lakshmi	Zoology
		Dr.Tmt.B.Uma	Physics
27	CSS	Tmt.H.Sivasankari	Geography
28	YRC	Selvi.M.Lathi Kumari	English
29	Canteen Committee	VP (Aided)	
		Tmt.L.Mohanasundari	Zoology
30	Library Committee	VP (Aided)	
		Dr.Tmt.P.Shanthi	Chemistry
		Dr.Panjabi Mala Devidas	Commerce
31	Website Committee	Dr.Tmt.G.Adeline Albert	French
32	Finance Secretary (COE office)	Dr.Tmt.M.Mullai	Mathematics
33	Magazine Incharge	Department of English	
34	Media Incharge	Dr.Tmt.C.Vijayalakshmi	Tamil
35	College Day Prize	Department of Corporate Secretaryship (SS)	

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49	Cleanliness Committee	Dr. Stella	N &D
50	Orientation	Self Supporting - Micrbiology	
51	E- Cell	Mrs. M. Annapoorni	Commerce
52	Admission Committee	Dr. V. Shanthi	Corporate Scretaryship
		Mrs. Manimozhi	Botany
		Dr.D.B.Usharani	Economics
53	Admission Sub commitee	Mrs. P. Anandhi	Zoology
		Dr.A.S.Saranya	Commerce
		Mrs. Vijayalakshmi	Chemistry
54	Website Committee	Brindha and Britiny	Chemistry / English
55	Counsellor	Nafisa Jeddy	
		Lavanya Raj	

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**Staff Duties Allotment for the Academic year 2019 - 2020**

S.No	Portfolio	Name of the Staff	Department
1	Staff Council Secretary	Dr. J. Mangayarkarasi	English
2	Staff Secretary	Dr.L. Shakila	Zoology
3	Discipline Committee	Mrs. Jasmine	History
4	Environment Club	Dr.Tmt.S.Kavitha	PBPB
5	Tea Committee	Dr.D. Leelavathy	Zoology
6	Union Advisory	Dr.B. Uma	Physics
		Dr. Abirami	French
7	College Bus	Mrs. Bella Jeevamani	Physics
		Mrs. U. Shanta Visalakshi	MCA
8	Sports Committee	Dr. A.M.Sumithra Bai (Convenor)	Zoology
		Dr.Preethi	English
		Dr. Abirami	French
9	Book Store	Dr.M.Noornissa Begum	Zoology
10	Staff Reserve Fund	Mrs.M.Annapoorni	Commerce
11	Noon Meals Scheme	Dr.Sunila Shyam	Economics
12	IQAC Members	Dr.Tmt.Rennet Samson	English
		Dr. Latha Kumari	English
		Dr.G. Radhika	Economics
		Dr. Gokulavani	Chemistry
		Dr. Jhone	Physics
		Dr. Adeline	French
13	PTA Secretary	Dr. Lavanya	Hindi
13	PTA Secretary	Dr.Panjabi Mala Devidas	Commerce
14	Indian Music	Dr. S.Sudha Parimala	Chemistry
15	OSA Secretary	Dr.P.Padmini	English
16	OSA Treasurer	Mrs.L.Mohanasundari	Zoology
17	UGC	Mrs. Vijayalakshmi	Chemistry

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		Dr.Tmt.G.Neelavathy	Economics
18	Furniture	Dr.P.Vanitha	Tamil
19	Stationery	Dr.Tmt.M.Madhavi	Zoology
		Dr.A.Vanitha	Tamil
20	Conduct of End Semester Exam	Department of History and TTM	
21	Valuation Department	Department of Zoology	
22	MTC Bus	Mrs.P.Thilagavathi	Chemistry
		Mrs. A. Indira	History
23	Class IV loan	Dr. Uma	Economics
24	Medical Fund for Class IV	Dr. Uma	Economics
25	NCC	Capt.R.Shanthini	Economics
26	NSS	Dr.A. Kavitha	English
		Dr. Nirmala	Tamil
27	CSS	Mrs.H. Sivasankari	Geography
28	YRC	Dr. Praveena	English
28			
29	Canteen Committee	Dr. D.B.Usharani VP (Aided)	Economics
		Mrs.L.Mohanasundari	Zoology
		Dr. Sunila Shyam	Economics
30	Library Committee	Dr. D.B.Usharani VP (Aided)	Economics
		Dr.Panjabi Mala Devidas	Commerce
		Mrs.Manimozhi	Botany
31	Website Committee	Dr.Bindhu	French
32	Finance Secretary (COE office)	Dr.V. Shanthi	CS
33	Magazine Incharge	Department of English	
34	Media Incharge	Dr.C.Vijayalakshmi	Tamil
35	College Day Prize	Computer science (SS)	
36	College Day logistics	H.R. Dept (SS)	
37	Sports Day Prizes	Viscom & Journalism (SS)	
38	Sports Day logistics	Physics (SS)	
39	Academic Council Secretary	Mrs. V.Manimozhi Principal	PBPB

S. Usharani

40	Dean of Students	Dr.T.Punithavathy	English
41	Dean of Research	Dr.A.S.Saranya	Commerce
42	Dean of Academics	Dr.G.Caroling	Chemistry
43	Academic council University Representative	Mrs.Manimozhi	Botany
44	COE	Dr.Maya	TTM
45	Director of Women Studies	Dr.Selvi.R.Mallika	Tamil
46	Certificate Course Incharge	Dr.S. Uma Gowrie	Botany
47	M.Phil Co-ordinator	Dr.A.S.Saranya	Commerce
48	Fine Arts	Dr. G. Srividhya	Hindi
49	Cleanliness Committee	Dr. Stella	N &D
50	Orientation	Self Supporting - Computer science	
51	E- Cell	Mrs. M. Annapoorni	Commerce
52	Admission Committee	Dr. V. Shanthi	CS
		Dr. Caroling	Chemistry
		Mrs. Manimozhi	Botany
		Dr.Panjabi Mala Devidas	Commerce
		Mrs. P. Anandhi	Zoology
53	Admission Sub committee	Mrs. Vijayalakshmi	Chemistry
54	Website Committee	Brindha and Britiny	Chemistry / English
55	Counsellor	Nafisa Jeddy	
		Lavanya Raj	
56	Purchase Committee	Mrs. Bhavani Phazani and Dr. Navaneethalakshmi	N&D / Zoology

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**Staff Duties Allotment for the Academic year 2020 - 2021**

S.No	Portfolio	Name of the Staff	Department
1	Staff Council Secretary	Dr.Prabha	Maths
2	Staff Secretary	Mrs.Annapoorni	Commerce
3	Discipline Committee	Mrs. Jasmine	History
4	Environment Club	Dr.Tmt.S.Kavitha	PBPP
5	Tea Committee	Dr.D. Leelavathy	Zoology
6	Union Advisory	Dr.Saradha	Economics
7	College Bus	Mrs. Bella Jeevamani	Physics
		Mrs. U. Shanta Visalakshi	MCA
8	Sports Committee	Dr. A.M.Sumithra Bai ( Convenor)	Zoology
		Mrs. C.Ambika	Maths
9	Book Store	Dr.M.Noornissa Begum	Zoology
10	Staff Reserve Fund	Dr.Uma	Economics
11	Noon Meals Scheme	Dr.Sunila Shyam	Economics
12	IQAC Members	Dr.Latha	English
		Dr. Latha Kumari ( Convenor)	English
		Mrs.Jeyashree	Economics
		Dr. Gokulavani	Chemistry
		Dr. Jhone	Physics
		Dr. Adeline	French
13	PTA Secretary	Dr. Lavanya	Hindi
		Mrs.Manimozhi	PBPP

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14	Indian Music	Dr. S.Sudha Parimala	Chemistry
15	OSA Secretary	Dr.P.Padmini	English
16	OSA Treasurer	Mrs.L.Mohanasundari	Zoology
17	UGC	Mrs. Vijayalakshmi	Chemistry
		Dr.Tmt.G.Neelavathy	Economics
18	Furniture	Dr.P.Vanitha	Tamil
19	Stationery	Dr.Tmt.M.Madhavi	Zoology
		Dr.A.Vanitha	Tamil
20	Conduct of End Semester Exam	Department of History and TTM	
21	Valuation Department	Department of Zoology	
22	MTC Bus	Mrs.P.Thilagavathi	Chemistry
		Mrs. A. Indira	History
23	Class IV loan	Dr. Uma	Economics
24	Medical Fund for Class IV	Dr. Uma	Economics
25	NCC	Capt.R.Shanthini	Economics
26	NSS	Dr.A. Kavitha	English
		Dr. Nirmala	Tamil
27	CSS	Mrs.H. Sivasankari	Geography
28	YRC	Dr. Praveena	English
29	Canteen Committee	Dr. D.B.Usharani VP (Aided)	Economics
		Mrs.L.Mohanasundari	Zoology
		Dr. Sunila Shyam	Economics

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30	Library Committee	Dr. D.B.Usharani VP (Aided)	Economics
		Mrs.Manimozhi	Botany
		Dr.V.Shanthi	Corporate Secretaryship
31	Website Committee	Dr.Bindhu	French
32	Finance Secretary (COE office)	Dr.V. Shanthi	Corporate Secretaryship
33	Magazine Incharge	Department of English	
34	Media Incharge	Dr.C.Vijayalakshmi	Tamil
35	College Day Prize	Computer science (SS)	
36	College Day logistics	H.R. Dept (SS)	
37	Sports Day Prizes	Viscom & Journalism (SS)	
38	Sports Day logistics	Physics (SS)	
39	Academic Council Secretary	Mrs. V.Manimozhi	PBPB
40	Dean of Students	Dr.T.Punithavathy	English
41	Dean of Research	Dr.Uma Gowrie	PBPB
42	Dean of Academics	Dr.Mangayarkarasi	English
43	Academic council University Representative	Mrs.Manimozhi	Botany
44	COE	Dr.Maya	TTM
45	Director of Women Studies	Dr.Padmini	English
46	Certificate Course Incharge	Dr.S. Uma Gowrie	Botany
47	M.Phil Co-ordinator	Dr.S. Uma Gowrie	Botany
48	Fine Arts	Dr. G. Srividhya	Hindi

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**ETHIRAJ COLLEGE FOR WOMEN**

**COMMITTEE LISTS 2018-19, 2019-20 & 2020-21**

<b>COMMITTEE</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>
Staff Secretaries	Dr. R. Geethalakshmi(B.Com. CS) Dr. Ezhilarasi Hilda Stanley (Maths)	Dr. G.Rajalakshmi (BBA) Dr.Chitra Suseendran (Maths)	Dr. M.Sharmeen Farooq(B.ComCS) Dr.V.Gayathri(Microbiology)	Dr.Deepa(Bio –Chemistry) Ms.Jane Nithya (Comp. Science)
IQAC	Mrs. C.Vaishnavi (B. Economics) Dr. M. Menaka(CN&D) Ms.Veena Murali (BBM)	Dr.V.Malathi ( Biochemistry) Dr. M. Menaka(CN&D) Ms.Veena Murali (BBM) Ms. T,S,R.vijay Janani (Comm. Hons)	Dr.V.Malathi ( Biochemistry) Dr. M. Menaka(CN&D) Ms.Veena Murali (BBM) Ms. T,S,R.vijay Janani (Comm. Hons)	Dr.V.Malathi ( Biochemistry) Ms.Veena Murali (BBM) Ms. T,S,R.vijay Janani (Comm. Hons) Dr.Linett Naveena ( Microniology)
Union advisory	Dr. J. Priya (BioChemistry) Ms. Abirami (Computer Science) Ms. Vidya Sivakumar (English)	Dr. J. Priya (Bio – Chemistry) Ms. Abirami (Comp. Science) Ms. Vidya Sivakumar (English)	Ms. Mourine ( Vis com) Ms. Archana ( History)	Ms. Mourine ( Vis com) Ms. Archana ( History)

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Sports Committee	Mrs. Padmini (Micro Biology) Mrs C. S. Jayalakshmi (BBA)	Mrs. Padmini (Micro Biology) Mrs C. S. Jayalakshmi (BBA)	M.Kanimozhi(PBPB) Ms.Maureen Joanna Finny(Vis Com)	M.Kanimozhi(PBPB) Ms.Maureen Joanna Finny(Vis Com)
Discipline Committee	Dr. Chitra Suseendran (Maths)	Dr. Sridevi (Comp. Science)	Ms.VR. Vidjealatchoumy(French)	Ms.VR. Vidjealatchoumy(French)
Tea Committee	Dr. Subashini (Microbiology) Dr. Sheela (Microbiology)	Ms. LakshmiDevi(Biochemistry) Ms. Nandhini(Jour.&Comm)	Dr.CV. Vidhya(Microbiology) Ms. Nandhini(Jour.&Comm)	
Stationery	Mrs . J. Bhavani (Physics) Mrs. R. Bhuvaneswari (BBA)	Mrs . J. Bhavani (Physics) Mrs. R. Bhuvaneswari (BBA)	Dr. M. Vanishree(BBA) Ms.N.Subashini(Maths)	Dr. M. Vanishree(BBA) Ms.N.Subashini(Maths)
Furniture	Dr. M. Kanimozhi (PBPB)	Dr. M. Kanimozhi (PBPB)	Rajeshwari (Physics)	Rajeshwari (Physics)
CSS	Mrs .Radhika (BCA) Ms.T.S.R.Vijayajanani(B.Com.Hons)	Ms .Radhika, (BCA) Ms.T.S.R.Vijayajanani(B. ComHons)	Ms .Radhika, (BCA) Ms.T.S.R.Vijayajanani(B. ComHons)	
NSS	Mrs.U.N. Mahalakshmi(Jour.&Com.)	Mrs.U.N. Mahalakshmi (Jour.&Com.)	Mrs.U.N. Mahalakshmi (Jour.&Com.)	Mrs.U.N. Mahalakshmi (Jour.&Com.)

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ROTARACT	Ms. S. Revathi (BBM) Ms. K. Krishnaveni (Commerce)	Ms. S Revathy (BBM) Ms. Krishnaveni (Commerce)	Ms. S Revathy (BBM) Ms. Krishnaveni (Commerce)	Ms. S Revathy (BBM) Ms. Krishnaveni (Commerce)
RRC	Dr. Mrs.N. Renuka Devi (BBM) Ms.V.R.Shirly Grace Nirmala (HRDE)	Dr. N Renuka Devi (BBM) Mrs.V.R.Shirly Grace Nirmala (HRDE)	Dr. N Renuka Devi (BBM) Mrs.V.R.Shirly Grace Nirmala (HRDE)	Dr. N Renuka Devi (BBM) Mrs.V.R.Shirly Grace Nirmala (HRDE)
Consumer Citizen Club	Ms. Vaishnavi(B.ComCS) Dr.M. Hima Bindu (Bus.Economics)	Dr. N.Sridevi (B.ComCS) Dr.M.HimaBindu (Bus.Economics)	Ms.Vijaya Lakshmi.K (Corp) Dr.M.Hima Bindu (Bus.Economics)	Ms.Vijaya Lakshmi.K (Corp) Dr.M.Hima Bindu (Bus.Economics)
E – CELL	Mrs. B. Akila Priya (Commerce)	Mrs. Rajalakshmi (B. Com.) Mrs. Sushma Catherine (B. Com.)	Ms.Kavitha (Commerce)	Ms.Kavitha (Commerce)
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UGC CELL	Dr. Usha Suresh (CN&D)	Dr. Usha Suresh (CN&D)		MsSunitha (Buisness Economics)

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OSA/ ECAA	Dr. R. Jayasri (BBM) Ms. S. Anne Princy (Commerce)	Dr. R. Jayasri (BBM) Ms. S. Anne Princy (Commerce)	Dr.Jeyanthi(Psychology) Ms.G. Sandhya(Maths with CA)	Dr.Jeyanthi(Psychology) Ms.G. Sandhya(Maths with CA)
Certificate Courses	Dr. C.N. Deepa (Bio Chemistry)	Dr. C.N. Deepa (Bio Chemistry)	Dr. C.N. Deepa(Biochemistry)	Tmt.M.B.Pavithra (Human Rights and dutied Duties
Book Store	Dr. Rajakala.A (CN&D) Ms.Subashini (Maths)	Ms.Shailaja(Maths) Ms.Padma Preethi (Jour.& Comm.)	Ms. Indhumathy(Maths) Ms. Mahashree(A&F)	
Magazine	Dr. Uma Viswanathan (English) Ms. J. Marion Felicia (English)	Dr. Uma Viswanathan (English) Ms. J. Marion Felicia (English)	Ms.Elizabeth Biju(English) Ms.A. Felitia (English)	
College Bus in-charge	Mrs. Regala Jebalily (Mathematics) Dr. Reena M. (Micro Biology) Dr. M.B. Pavithra (HRDE)	Mrs. Regala Jebalily (Mathematics) Dr. Thendral (Bio Chemistry) Dr. M.B. Pavithra (HRDE)	Dr. Thendral, (Bio – Chemistry) Dr. M.B. Pavithra (HRDE) Ms.V.Durga Devi(Comp. Sci)	Dr. Thendral, (Bio – Chemistry) Dr. M.B. Pavithra (HRDE) Ms.V.Durga Devi(Comp. Sci)
MTC Bus in-charge	Ms.Maureen Joanna Finny(Vis Com) Mrs. Keren Fredrick (Psychology)	Ms.Maureen JoannaFinny(VisCom) Mrs. Keren Fredrick (Psychology)	Ms. Bhuvanehwari(CN&D) Ms.R.Deepika(Bus.Econo mics)	Ms. Bhuvanehwari(CN&D) Ms.R.Deepika(Bus.Economic s)
Orientation	N & D(Aided)	Computer Science	Microbiology	Biochemistry

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Exam Conduction	English(Aided)	History & TTM	-	
Valuation	Economics(Aided)	Zoology	-	
College Day Logistics	Physics(SS)	HRDE	-	
College Day Prizes	Corporate Secretaryship(SS)	Computer Science(SS)	CND	Phyics and Journalism
Sports Day Logistics	BCA	Physics	Vis.Com	Vis.Com
Sports Day Prizes	Math with CA	Viscom & Journalism	Psychology	Psychology

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