

**ETHIRAJ COLLEGE FOR WOMEN (Autonomous)  
Chennai – 600 008**

Affiliated to the University of Madras  
College with Potential for Excellence  
Re-accredited with A Grade by NAAC



**3.2.1**

**Research grants from Government/ Non Government  
agencies**

**e- copies of the grant award letters  
2018-19**

Dr. Gomathy, Department of MBA



**INDIAN SOCIETY FOR TECHNICAL EDUCATION**

(Under the Societies' Registration Act XXI of 1860)

Prof. Vijay D. Vaidya  
Executive Secretary, ISTE

ISTE/AICTE-ISTE Induction/Refresher Program/2018

June 13, 2018

Dear Madam,

Sub : AICTE-ISTE Induction/Refresher Programs - regarding

Ref. : 1. Our offer letter dated March 12, 2018  
2. Your willingness to conduct the program.

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Sanction is hereby accorded to conduct AICTE-ISTE Induction/Refresher Program on **Building Professional and Leadership Excellence among Faculty-Approach in Designing and Developing an Integrated and Inclusive Teaching** during **23-07-2018 to 28-07-2018**.

You are requested to take steps to conduct the program subject to the following terms and conditions (as laid down by the AICTE and ISTE):

1. The total budget sanctioned for the program is Rs.3,00,000/- for 40 participants for one week. Expenses must not exceed the prescribed budget under any circumstances. **In case, the participants are more than 40, no additional funds will be made available by ISTE. However, if the number of participants is less than 40, the budget will be reduced accordingly under the sub-heads Boarding & lodging etc.**
2. Please prepare an information brochure on the program containing desired information and salient features of the program inviting applications from all the institutions in your area. Not more than 20% participants from the host institutions and remaining participants will be from the nearby institutions. Preference should be given to the participants having ISTE Life Membership and those who are not members, kindly ensure and arrange to enroll them as members of ISTE before/during commencement of the program.
3. The fund will be released in two instalments. The first instalment (50% of the total sanctioned budget) will be released before the commencement of the program and on the receipt of acceptance letter. The second instalment will be released after the receipt of the following documents:
  - a. Detailed schedule of the training program
  - b. List of resource persons invited with full address, brief bio-data, contact details, topics etc.
  - c. List of participants attended the training program.

*S. Kothari*

Principal

ETHIRAJ COLLEGE FOR WOMEN  
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- d. Copy of question paper and mark sheet for the test conducted at the end of program.
- e. Feedback of the participants with signature
- f. Photographs of the conducted events (@10 or more) of which 5 good photos in duplicate for submission to AICTE and a video CD of selected sessions.
- g. Audited statement of expenditure certified by registered and practicing Chartered Accountant firm.
- h. Two copies of proceedings

**Note :** The above should be countersigned by the Coordinator.

4. The expenditure under the Heads 'Honorarium to Course Coordinator' and 'Honorarium to Resource Persons' will not exceed 1% & 20% respectively of the total sanctioned grant for the program. However, overall expenditure will not be exceed the funds sanctioned for the program. Distribution of grant under different heads is as below :

**TOTAL RECOMMENDED AMOUNT BREAK-UP  
(For 40 participants)**

Sl No.	Head of Expenditure	% of total amount	Amount in Rs.
a)	Boarding & Lodging to the participants	25	75,000
b)	TA to outstation participants	20	60,000
c)	Honorarium to Course coordinator	01	3,000
d)	Reading material to participants	08	24,000
e)	Honorarium to Resource Persons	20	60,000
f)	TA/DA to resource persons including two outstations resource persons	09	27,000
g)	Working expenses (reprographic services, services, postage, transport, daily wages, tea/coffee etc.)	17	51,000
	<b>Total recommended Amount</b>	<b>100</b>	<b>3,00,000</b>

5. Any change in the schedule for holding the program, change of Coordinator's name, venue and date would require prior approval, failing which the offer for the grant already issued would be treated as automatically withdrawn.
6. The certification of these programs will be done by ISTE jointly with AICTE. A test should be conducted at the end of the program and the certificates will be issued only to those participants, who qualify the test.

*S. Kothari*

Principal

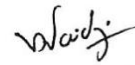
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7. In case the program is cancelled, the funds shall be called back from the institute by ISTE immediately alongwith interest accrued on the amount of grant released.
8. Surprise visits will be planned by AICTE and ISTE during the Program. The Executive Council Member/Section Chairman/SMC Member from your State or an expert from the nearby institution may be requested by the Hqrs. to pay visit during the program in order to monitor the progress of the program. They will have discussions with the course coordinator, resource persons and the participants. They will be submitting their report to ISTE which in turn will be submitted to AICTE.
9. The institute should submit statement of expenditure after completion of the program duly audited by certified Chartered Accountant Firm. Institute should keep supporting bills/documents in original with them. It should be made available in verification, if required in future.
10. The program cannot be combined with any other professional body. The Principal sponsor will be AICTE-ISTE and no other major sponsors are allowed.
11. Eminent personalities in the field must be invited as the resource person and minimum one good resource person from industry should be invited during the program.
12. You are requested to introduce one session on **Art of Living** during the program and **no registration fee should be charged to the participants**. This should be mentioned in registration form attached to the program brochure.

I am confident that the program being organized at your institute under your able leadership would be a grand success. Assuring you the best cooperation from our end at all times.

With best regards,

Yours sincerely,



(Prof. Vijay D. Vaidya)

To

Dr. D. Gomathy  
Associate Prof.  
Head/MBA  
Ethiraj College for Women  
70 Ethiraj Salai, Chennai - 600005  
TN  
23-07-2018 to 28-07-2018

S. Kotthai

Principal

ETHIRAJ COLLEGE FOR WOMEN  
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INDIAN SOCIETY FOR TECHNICAL EDUCATION  
AICTE - ISTE Sponsored Refresher Programme  
from 23-07-2018 To 28-07-2018

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)  
No.70, Ethiraj Salai, Egmore, Chennai - 600 008

UTILISATION CERTIFICATE

It is certified that **Rs.2,21,418/- ( Rupees Two Lakh Twenty One Thousand Four Hundred and Eighteen Only)** as against grant of Rs. 3,00,000/- (Rupees Three Lakh Only) approved by the Indian Society for Technical Education (ISTE/AICTE-ISTE Induction/ Refresher Programs dated 13-06-2018 ) has been utilised by the Ethiraj College for Women, Chennai during the period 23-07-2018 to 28-07-2018 as per details given below.

S.No.	Head of Expenditure	Budget	Actual Expenses
a)	Boarding & Lodging to the Participants	75000	58420
b)	TA to Outstation Participants	60000	23020
c)	Honorarium to Course Coordinator	3000	3000
d)	Reading Material to Participants	24000	16979
e)	Honorarium to Resource Persons	60000	60000
f)	TA / DA to resource Persons	27000	26100
g)	Working expenses	51000	33899
	Total	<u>300000</u>	<u>221418</u>

For ETHIRAJ COLLEGE FOR WOMEN

Principal

Place : Chennai  
Date : 02-08-2018

For GOPAL & MURTHI  
Firm Regn. No. 000952S  
Chartered Accountants

(A.MURALIDHARAN)  
Partner, M. No. 019387

*S. Kotarai*  
Principal  
ETHIRAJ COLLEGE FOR WOMEN  
Chennai - 8

E. Abinaya, Department of Chemistry



JAWAHARLAL NEHRU CENTRE FOR ADVANCED SCIENTIFIC RESEARCH  
(A Deemed University)  
Jakkur P.O., Bangalore 560 064

JNC/F&E/POCE/2018 - 115  
January 22, 2018

Ms. Abinaya. E  
16-D, Type-II Qtrs,  
Block-6, Neyveli  
Cuddalore Dist.  
Tamil Nadu – 607803

Subject: POCE - 2018 - Renewal offer of POCE - 2017.  
IInd Year

Dear Ms. Abinaya,

As a participant of POCE - 2017, your fellowship is being renewed for the year 2018 and you are expected to join the POCE Summer Programme in the Centre. You will be working on a project with **Prof. M. Eswaramoorthy, CPMU, JNCASR. At the end of this year's programme, you need to submit a project report through your guide.** The programme will be for a minimum period of 8 weeks which will commence around **14<sup>th</sup> May 2018\***, depending on mutual convenience.


You will be paid a monthly fellowship of Rs.6,000/- p.m during the programme. The balance after deducting the charges towards accommodation and mess charges will be sent to your bank account **after the completion of each month.** In addition, you will be reimbursed second sleeper class - rail / bus fare to & fro from your institution to JNCASR on producing the photocopy / original tickets of travel. **You are required to give your bank account details by email.**

Upon receiving confirmed date of arrival at least 15 days prior to journey, your accommodation will be arranged at Visiting Students Hostel, Jakkur, Bangalore.

Kindly confirm your participation, within 10 days from the date of e-mail sent.

Best wishes,

Sincerely,

  
(Dr. Princy J. Pereira)  
Coordinator


Cc. Prof. M. Eswaramoorthy,  
CPMU, JNCASR

Encl: Joining report

\*Date of joining is flexible.

  
Principal  
ETHIRAJ COLLEGE FOR WOMEN  
Chennai - 8

Ms. S. Sushmitha, Department of Economics

**MALCOLM & ELIZABETH ADISESHIAH TRUST**  
❖ Teaching & Research in Economics, Applied & Fundamental ❖  
No. 103 (Old no.42-45), Amrutanjan Complex, Luz Church Road, Mylapore, Chennai - 600 004  
Phone : 24986229  
Fax : 0091-44-24986229  
E-mail : meatrust@dataone.in  
Web : www.meatrust.in

Dr.U.SANKAR  
Chairman  
Dr.H.B.N.SHETTY, I.A.S., (Retd.)  
Executive Trustee

Ref:Mphil\_proposals/proposals1819  
January 4, 2019

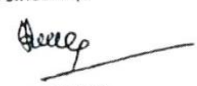
Ms. S. Sushmitha,  
Dept.of Economics,  
Ethiraj College  
Chennai.

Dear Sushmitha,

We are happy to inform you that your project has been accepted for assistance by the Trust. We are happy to enclose herewith our Cheaque No.937041 dated 04.01.2019 for Rs.20,000/- towards grant for your project proposal. Kindly acknowledge receipt of the same.

You must start working on the project immediately and complete it and send us the final report to the trust as soon as possible.

With regards,

Yours sincerely,  
  
Dr. H B N SHETTY

Encl: as above

CC to:  
Head of the Department,  
Department of Economics,  
Ethiraj College,  
chennai.

P.S.: Kindly furnish us your email ID for future communication.

  
Principal  
ETHIRAJ COLLEGE FOR WOMEN  
Chennai - 8